

ETP Apprenticeship Program Technical Assistance Session – Frequently Asked Questions

Application Timeline and Requirements

When is the application window open?

The 2026-2027 apprenticeship program application window opened Monday, May 11, 2026, and will remain open until Monday, June 22, 2026, at 11:59 PM.

Must a program be approved by the Division of Apprenticeship Standards (DAS) before applying for ETP funding?

Yes, programs must be approved by the DAS before applying for ETP apprenticeship funding.

Is there a deadline to register apprentices with DAS?

All apprentices must be registered with DAS by June 22, 2026, as ETP pulls the data the following business day.

ETP calculates award amounts based on the number of apprentices registered with DAS. Because ETP will verify this data with DAS on the first business day after the application window closes, programs should update their registrations early to account for any data-entry delays.

Is a program eligible for ETP funding if it is only registered with the Department of Labor or DOL?

No. Programs must be approved by DAS to be eligible for ETP funding.

Is there a minimum or maximum number of apprentices needed to apply?

There are no minimum or maximum limits on the number of DAS registered apprentices a program can choose to support with ETP funding.

Program Eligibility and Funding

Can ETP funds be used with Related and Supplemental Instruction Reimbursement (RSI) funding?

Yes. ETP funding can be braided with RSI funding. ETP funds are meant to be supplemental and not duplicative.

Does the program support Pre-apprentices and Journeyworkers?

Yes. Funding is available for:

- Pre-apprentices
- Apprentices
- Journeyworkers

What are the reimbursement rates?

- Apprentices: \$22 per classroom hour
- Pre-apprentices and Journeyworkers: \$28 per classroom hour

Do trainees need to meet performance milestones to qualify for reimbursement?

Yes. All trainees must:

- Complete a minimum of 8 hours of training
- Meet retention benchmarks (90 days or approved apprenticeship Alternative Retention)
- Achieve the required post-retention wage

Training Delivery and Curriculum

Is in-person panel attendance required?

Yes. In-person attendance is required except in unprecedented and compelling circumstances.

Can training be online or hybrid?

Training must be instructor-led. E-learning formats may be acceptable if real-time instruction is provided.

Are OSHA, HAZMAT, or other safety courses eligible?

Yes. Allowable courses include OSHA 10/30, HAZMAT, and industry-specific safety training.

Contracts and Invoicing

When can invoicing begin?

A program may invoice once:

1. Trainees have completed at least 8 hours of training.

Do all trainees need to finish before invoicing?

No. You may submit invoices as each trainee reaches a milestone. Payments can be requested individually or in batches. Trainees must meet all performance metrics to be reimbursed.

How many invoice payments are there?

ETP contracts can be invoiced in three phases:

1. After 8 hours of training
2. After training completion
3. After retention and post-wage requirements are met

Can an organization hold both a Multiple Employer Contract (MEC) and an Apprenticeship contract at the same time?

The apprenticeship contract is a type of Multiple Employer Contract with funding coming from the apprenticeship allocation. An organization cannot hold two contracts from different allocations with the same funding source. Additionally, The Cal-E-Force (CEF) system does not allow concurrent enrollments.

Support Letters

Are employer or Union support letters required?

No, Employer or Union Support Letters are not required to submit an application requesting apprenticeship funding.

Application Process and CEF

Can an applicant save and return to an application later?

No. The current system does not allow saving mid-application. You must complete the application in one session. Analysts can delete incomplete submissions if needed.

Where can we find sample applications?

Sample MEC and single-employer (SE) applications are available on the ETP website. [[Templates](#)]. Please use the MEC template for all Apprenticeship program submissions.

Is there a way to view their prior applications in CEF?

Yes. To view prior applications in the CEF system, navigate to the **Applications** tab on the main dashboard, change your list view filter from "**Recent**" to "**All Applications**," and use the search bar to locate the contractor's legal entity name or prior application number.

Panel Meeting Information

When will the apprenticeship program proposal be reviewed and awarded by the ETP Panel?

The meeting for awarding the Fiscal Year 2026-27 contracts is scheduled for September 25, 2026.

Where is the panel held?

Most panels are held at:

CALEPA Building
1000 I Street, Sacramento
Coastal Hearing Room 1001

Any change in venue will be announced through the Stakeholder Notification process. Additionally, your Development Analyst will contact you directly regarding any updates.

Support and Follow-Up

Who do we contact for more questions or to schedule a meeting?

Email: ETPApplenticeshipProgram@etp.ca.gov

Are employers required to contribute toward training costs?

No, employers are not required to contribute towards the cost of ETP training.