



**STATE OF CALIFORNIA  
EMPLOYMENT TRAINING PANEL**

**Friday, May 30, 2025**

**Panel Members**

Rebecca Bettencourt  
Chair

Dee Dee Myers  
*Ex-Officio* Member

Rick Smiles  
Member

Gretchen Newsom  
Member

Doug Tracy  
Member

Michael Hill  
Member

Jennifer Fothergill  
Member

Mike Greenlee  
Member

**Executive Staff**

Jessica Grimes  
Executive Director

Peter Cooper  
Assistant Director/Senior Advisor

Kumani Armstrong  
Assistant Director/Chief Counsel

Tara Armstrong  
Deputy Director of Technical Branch

Laura Campbell  
Chief of Program Operations

**STATE OF CALIFORNIA  
EMPLOYMENT TRAINING PANEL  
CalEPA Coastal Room  
1001 I Street  
Sacramento, California 95814  
Friday, May 30, 2025**

**CALL TO ORDER BY CHAIR BETTENCOURT**

Chair Bettencourt called the meeting to order at 9:30 a.m.

**ROLL CALL**

Present:

Rebecca Bettencourt  
Rick Smiles  
Gretchen Newsom  
Douglas Tracy  
Michael Hill  
Jennifer Fothergill  
Mike Greenlee  
Derek Kirk

Executive Staff Present:

Jessica Grimes, Executive Director  
Peter Cooper, Assistant Director  
Kumani Armstrong, Assistant Director/Chief Counsel  
Laura Campbell, Chief of Program Operations

**ACTION TO APPROVE MAY PANEL MEETING AGENDA**

The May Agenda was reviewed.

**ACTION:** Member Newsom moved to approve of the May Agenda. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

## **ACTION TO APPROVE APRIL PANEL MEETING MINUTES**

The April 2025 Panel Meeting Minutes included in the Panel Packet were reviewed.

**ACTION:** Member Newsom moved to approve April 2025 Panel Meeting Minutes, with the following corrections; page 10, computer-based training should be \$11.00 and page 14 adjournment was requested by Chair Bettencourt. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye

Rick Smiles – aye

Gretchen Newsom – aye

Doug Tracy – aye

Mike Hill – aye

Jennifer Fothergill – aye

Mike Greenlee – aye

Derek Kirk – aye

## **EXECUTIVE REPORT**

As of May 2025, ETP has approved a total of 232 proposals, valued at \$72 million dollars. Collectively, these proposals benefit over 57,000 training. Since July 2024, thousands of Californians have completed ETP funded training and secured full-time employment in roles utilizing their new skills.

ETP has put in great effort to support those who need assistance the most, so I want to make special mention of the 32 approved proposals targeting High Unemployment Areas (HUAs). As a result, around 3,500 trainees have been approved under this program, and the funding allocated to HUAs totals \$4.8 million dollars. Additionally, our staff put out another round of SEED funding, called “SEED 2.5” that provided \$1 million dollars to five grantees in support of the entrepreneurship of immigrants and limited English proficient individuals. Seventy-six percent of today’s proposals are from repeat contractors. In addition, 59% are in the priority industry sector of manufacturing, and 47% are from small businesses, while 29% are from High Unemployment Areas.

We also successfully disbursed \$1 million dollars in Paid Family Leave (PFL) and partnered with the California Energy Commission (CEC), to provide \$2.7 million dollars in funding to support electric vehicle infrastructure training and certification.

### **Proposal Highlights**

Now, for our final panel meeting for this fiscal year, we have 32 proposals. If approved, ETP will award approximately \$9.5 million dollars. Other quick stats--

- 69% are from repeat contractors,
- 50% fall within the priority industry sector of manufacturing,
- 28% represent small businesses, and
- 31% originate from High Unemployment Areas.

In addition to the proposals there is a proposed amendment for Butte-Glenn Community College District. Butte's work is crucial in the current moment as it corresponds to the Governor's Climate and Clean Energy goals. If approved, this amendment will aid this District's effort to provide a rapid workforce response for utility arborist companies that play a critical role in California's biomass, wildfire mitigation, and clean energy goals.

Today's panel packet features two proposal formats. There's a reason for that: the applications received before January 1, 2025, follow the former proposal template, and those received on or after January 1, 2025, are in compliance with SB-1321, which became effective January 1, 2025.

## **LEGISLATIVE REPORT**

We are currently in year one of the 2025-2026 legislative session, with June 6, 2025, being the next significant legislative deadline, which is the last day for each house to pass bills introduced in that house.

In the Panel packet there are several bills that we would like to bring to your attention.

**AB-765**, which is the bill that would prohibit moneys in the employment training fund from being diverted, transferred, or otherwise used to pay interest charged on federal loans or related liabilities, without the approval of the Legislature by statute, and a public report justifying the necessity for the diversion, transfer or use.

On April 2, 2025, AB-765 was referred to the Committee on Insurance, currently we cannot speculate on its status. ETP remains agnostic in its position, and your legal unit will continue to monitor.

**AB-1186**, which would expand and clarify data collection categories regarding race and ethnicity, as well as establish a new "Chief Statistician" position. Legal unit will continue to track this and advise.

**SB-470**, also makes amendments to the Government code, this bill extends Bagley-Keene provisions regarding teleconference public meetings. So, the extension would be from January 1, 2026, to January 1, 2030.

## **REPORT OF THE CHIEF DEPUTY DIRECTOR**

### **Regarding Funding:**

- Today's Panel meeting is for approximately \$9.5 million dollars. It includes five approved Delegation Orders for a total of \$214,032.
- Delegation Orders are proposals capped at \$75K and approved under the delegated authority of the Executive Director on a continuous flow basis.
- For this state fiscal year, ETP has approved a total of 29 delegation orders.
- If all proposals scheduled for this Panel Meeting are funded today, the Panel will be approving 32 projects.

### **Regarding Demand and Allocations:**

- There are 225 applications currently in demand
- 107 applications are with the Regional Offices in development
- 28 applications are under review with the Applications and Assessment Unit
- 80 submitted applications are pending review

The estimated value of the 225 applications is \$119.4 million and breaks down as follows:

- \$31.8 million in demand for single employer contracts
- \$13.6 in demand for small business
- \$73.6 million in demand for multiple employer contracts
- \$394,800 million for apprenticeships

We are currently within our total allocations for this fiscal year 2024-25.

### **ACTION ON PROPOSALS**

#### **Single Employer Contracts**

##### **Tab No. 1: Collins Electrical Company, Inc.**

Member Newsom and Member Fothergill recused themselves.

Panel comment was made to contractors requesting curriculum reflect project focus.

**ACTION:** Member Smiles moved to approve Collins Electrical Company, Inc. in the amount of \$590,632. Member Hill Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 6 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – recused  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – recused  
Mike Greenlee – aye  
Derek Kirk – aye

##### **Tab No. 2: ESL Power Systems, Inc.**

Panel asked about fringe benefits and wage progression showing as non-applicable.

Eva Leyva explained their benefits and wage progression.

**ACTION:** Member Smiles moved to approve ESL Power Systems, Inc. in the amount of \$103,040. Member Hill Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 3: La Tapatia Tortilleria, Inc.**

Correction to training plan on page two the post retention wage should be \$17.67.

Panel asked about wage progression primarily in the operation staff (wage range \$16.50-\$40 per hour).

Carla Moniz explained their wage progression and health benefits.

Discussion regarding AI software which is used to monitor the equipment not employees.

**ACTION:** Member Smiles moved to approve La Tapatia Tortilleria, Inc. in the amount of \$171,808. Member Hill Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 4: San Marino Gardens Wellness Center, LP dba Pasadena Park Health**

This is a Respond project.

**ACTION:** Member Newsom moved to approve San Marino Gardens Wellness Center, LP dba Pasadena Park Health in the amount of \$604,800. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 5: Senior Operations LLC dba Senior Aerospace SSP, a Division of Senior Operations LLC**

Panel asked about the high turnover rate.

Lisa Buckland explained turnover issues.

**ACTION:** Member Smiles moved to approve Senior Operations LLC dba Senior Aerospace SSP, a Division of Senior Operations LLC in the amount of \$479,668. Member Newsom Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 6: The Brownie Baker, Inc.**

Correction to the turnover rates should be 9%.

Panel asked about wage progression and prior performance.

Terry Recchio addressed these issues.

**ACTION:** Member Newsom moved to approve The Brownie Baker, Inc. in the amount of \$87,696. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 7: Wing Inflatables, Inc.**

Panel asked if it was correct that the DOD required them to add 50 people and how they would assimilate those employees.

Dave Havlik stated yes to the DOD requirement and training would be staged.

Panel asked about wage progression and prior performance.

Dave Havlik addressed these issues.

**ACTION:** Member Smiles moved to approve Wing Inflatables, Inc. in the amount of \$313,600. Member Hill Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 8: Brewer Crane LLC dba Brewer Crane & Rigging**

Panel questioned productive lab curriculum is equipment operation, maintenance and troubleshooting.

Jesse Daniels explained each area.

**ACTION:** Member Newsom moved to approve Brewer Crane LLD dba Brewer Crane & Rigging in the amount of \$98,000. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.



Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 9: CP Manufacturing, Inc.**

**ACTION:** Member Newsom moved to approve CP Manufacturing, Inc. in the amount of \$248,976. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 10: iBASEt, Inc.**

Panel asked about wage progression, benefits and prior contracts.

Alexander Wertha addressed these issues.

**ACTION:** Member Newsom moved to approve iBASEt, Inc. in the amount of \$89,040. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 11: Life Generations Healthcare LLC dba Generations Healthcare**

Panel asked for elaboration regarding an audit finding and project performance.

Michelle Rubashaw explained she was not involved in that project and addressed performance.

**ACTION:** Member Newsom moved to approve Life Generations Healthcare LLC dba Generations Healthcare in the amount of \$439,040. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 12: Precision Fluid Controls, Inc.**

Panel asked about wage progression and turnover rate.

Sue Garrett explained their process and turnover rate.

**ACTION:** Member Newsom moved to approve Precision Fluid Controls, Inc. in the amount of \$218,400. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 13: Stir Foods LLC**

Panel asked about wage progression and benefits.

Tony Salazar explained their wage progression and benefits.

Panel commented on prior performance and request for higher amount of \$560,000.

Tony Salazar stated they now have a training and development department.

Panel recommended right-sizing this project to \$459,200. Staff requested changing to up to \$460,000.

**ACTION:** Member Newsom moved to approve Stir Foods LLC in the right sized amount of up to \$460,000. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 14: The San Diego Union-Tribune LLC.**

Member Tracy stepped out.

Panel asked about fringe benefits and wage ranges for reporters and editorial staff being paid less than \$25 per hour. Question was asked about turnover rates being high.

Hillary Fox explained their benefits and they are trying to get there.

**ACTION:** Member Newsom moved to approve The San Diego Union Tribune LLC in the amount of \$110,400. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – Not present  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 15: True Organic Products, Inc.**

Member Tracy returned.

Panel asked about wage progression.

Carmen Padilla explained their wage progression.

Panel commented that in looking at prior contracts, you have had 23: a single employer, that has closed out, started with 205 adding 85 job creation; a workforce literacy, that is closing out with 280 employees wanting to train 185 and now you are coming for 223 with turnover up and going to train 261.

Angela responded that due to a delay in the building of their new warehouse they were unable to hire those trained.

Panel commented that the title warehouse operator is in each contract, how does the training help them progress to a higher wage or to be better at the jobs they are doing when the training is back-to-back. Are we seeing the progression?

Angela explained that there is a different larger warehouse staff, no courses are repeated.

Panel commented that there is an easy fix just create a sequence of courses showing advancement (102,102) and put it in the curriculum that way.

**ACTION:** Member Newsom moved to approve True Organic Products, Inc. in the amount of \$570,024 with the caveat that they will update their curriculum listing to show progression of training by tiers. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 16: BioMarin Pharmaceutical, Inc.**

Panel asked about the productive lab which is a high amount-60 hours at a one-to-one ratio. The curriculum is not matching what typically is considered productive lab. Request to right size the productive lab amount.

Lindsay Chediak explained that the average will be closer to 30 hours per trainees.

Panel recommended lowering productive lab to 30 hours average per employee.

**ACTION:** Member Newsom moved to approve BioMarin Pharmaceutical, Inc. in the amount of up to \$599,760 with the Productive Lab reduced to no more than 30

hours average per employee and the curriculum on Productive Lab updated. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 17: Chrisp Company**

**ACTION:** Member Newsom moved to approve Chrisp Company in the amount of \$452,200. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 18: ClarkWestern Dietrich Building Systems LLC**

**ACTION:** Member Newsom moved to approve ClarkWestern Dietrich Building Systems LLC in the amount of \$431,200. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 19: L&S Framing, Inc.**

Panel asked about prior performance.

Eric Avalos explained what they would be doing differently.

**ACTION:** Member Newsom moved to approve L&S Framing, Inc. in the amount of \$206,640. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 20: Motivo Engineering LLC**

Panel asked about wage progression.

Alan Goat explained their wage progression.

**ACTION:** Member Newsom moved to approve Motivo Engineering LLC in the amount of \$151,200. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 21: PTI Technologies, Inc.**

Panel asked about wage progression and prior performance.

Thea Wilcox explained their wage progression and changes made to increase performance.

**ACTION:** Member Newsom moved to approve PTI Technologies, Inc. in the amount of \$228,340. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 22: Synergy Enterprises, Inc. dba Synergy Companies**

Panel asked about the 2-year training vendors, utility companies, PG&E and SoCal Edison isn't this training free?

David Price explained no they have to pay for it, some classes are free but employees must be paid to attend.

Panel asked about prior performance.

David Price explained the changes made.

**ACTION:** Member Smiles moved to approve Synergy Enterprises, Inc. dba Synergy Companies in the amount of \$289,800. Member Newsom Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Tab No. 23: Vision Care Center, A Medical Group, Inc.**

Panel asked about prior performance.

Sandy Brown explained changes.

**ACTION:** Member Newsom moved to approve Vision Care Center, A Medical Group, Inc. in the amount of \$95,844. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

### **Multiple Employer Contracts**

#### **Tab No. 24: 4<sup>th</sup> Watch Education Services dba Machinist Career College**

**ACTION:** Member Newsom moved to approve 4<sup>th</sup> Watch Education Services dba Machinist Career College in the amount of \$848,750. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

#### **Tab No. 25: San Francisco Workforce Development Board**

Correction the narrative cites that the trainees will receive training in electrical, plumbing and forklift topics, they will not receive training in those topics.

**ACTION:** Member Newsom moved to approve San Francisco Workforce Development Board in the amount of \$482,300. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye



Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

## **Agriculture**

### **Tab No. 26: Coast King Packing LLC dba Queen Victoria, Coast View, Ippolito International LP**

Name correction should be Coast King Packing LLC dba Queen Victoria, Coast View, Ippolito International LP.

**ACTION:** Member Newsom moved to approve Coast King Packing LLC dba Queen Victoria, Coast View, Ippolito International LP in the amount of \$589,680. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

### **Tab No. 27: Mann Packing Co., Inc.**

Panel asked about productive lab hours, what are training on and the process because 40 hours in higher than usual.

Betty Deanna Camacho explained they have a union contract requirement.

**ACTION:** Member Smiles moved to approve Mann Packing Co., Inc. in the amount of \$193,104. Member Newsom Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye

Mike Greenlee – aye

Derek Kirk – aye

## **Amendment**

### **Tab No. 28: Butte Glenn Community College District**

Member Newsom recused herself.

Amendment in response to fire mitigation. They are requesting to redistribute funds and trainees between job number 3 to job number 1, 2 and 4. They are adding a union supported occupation to job number 2. And they are requesting a retroactive date of March 1, 2024, for reimbursement of training hours which have already been committed.

Panel asked about retroactive date.

Annie Rafferty explained the union letter of support which is where the retroactive date is coming from. March 1, 2024, is when the training started and they are at 132% of contract.

**ACTION:** Member Smiles moved to approve Butte Glenn Community College District as presented with the retroactive date of March 1, 2024. Member Hill Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye

Rick Smiles – aye

Gretchen Newsom – recused

Doug Tracy – aye

Mike Hill – aye

Jennifer Fothergill – aye

Mike Greenlee – aye

Derek Kirk – aye

## **ACTION ITEMS**

### **Review of pilots and guidelines given by Elisabeth Testa**

We have been engaged in a comprehensive review of all our pilots and guidelines are required by our legislation. There are two action items to address.

**Item one**, changes to the Veterans Guideline which committee approved and have been brought here for approval are as follows. A quick clean-up of the Veterans Guidelines for punctuation and grammar. Removing all references to the Retraining Job Creation program which was discontinued. Making sure all references to any contracts, forms or other references are correct and not outdated. Giving priority funding to all projects with a veteran component to ensure that veterans receive the highest reimbursement rate.

Staff requested a motion to approve the revised draft of the Veterans Guidelines.

**ACTION:** Member Newsom moved to approve the revised draft of the Veterans Guidelines. Member Hill Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

**Item two**, are changes to the Ex Offender at Risk Youth Guidelines. Changes include a general clean-up of punctuation and grammar. A name change to Justice Involved Opportunity Youth Guidelines, which will align us with the wider labor agency terminology. An adjustment to what is considered full-time work for this population from 30 hours to 35 hours per week. Previously all trainees were held to the new hire wage now all trainees in this program will meet whatever wage is relevant to their population. With the additional option that contractors may request a lower wage if they have sufficient justification which will be subject to Panel approval. We are allowing life skills training along with basic and literacy skills training at a maximum of 50% of the training curriculum. And expanding priority funding to all projects with a Justice Involved Youth component.

Staff requested a motion to approve the revised Justice Involved Opportunity Youth Guidelines.

**ACTION:** Member Newsom moved to approve the revised draft of the Justice Involved Opportunity Youth Guidelines. Member Smiles Seconded. All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

## **PRESENTATIONS**

**Workforce Literacy and Healthcare Workforce Pilot Updates given by Ilya Launitz and Laura Campbell**

## **Annual Report and Strategic Plan given by Nancy Tran**

### **OPPORTUNITY FOR PANEL MEMBERS TO REQUEST AGENDA ITEMS FOR FUTURE PANEL MEETING**

No comments.

### **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Phillip Herrera commented on AB-765.

### **MEETING ADJOURNMENT**

Chair Bettencourt asked for motion to adjourn the panel meeting.

**ACTION:** Member Smiles moved to adjourn the Panel meeting. Member Newsom Seconded. All Panel Members present voted in the affirmative to adjourn the Panel meeting as moved.

Motion carried by roll call vote, 8 to 0.

Rebecca Bettencourt – aye  
Rick Smiles – aye  
Gretchen Newsom – aye  
Doug Tracy – aye  
Mike Hill – aye  
Jennifer Fothergill – aye  
Mike Greenlee – aye  
Derek Kirk – aye

Acting Chair Smiles Adjourned the meeting at 1:19 p.m.