



**STATE OF CALIFORNIA
EMPLOYMENT TRAINING PANEL**

Friday, August 30, 2024

Panel Members

Rebecca Bettencourt
Chair

Dee Myers
Ex-Officio Member

Rick Smiles
Member

Gretchen Newsom
Member

Doug Tracy
Member

Madison Hull
Member

Michael Hill
Member

Jennifer Fothergill
Member

Executive Staff

Jessica Grimes
Executive Director

Peter Cooper
Assistant Director

Kumani Armstrong
Assistant Director/Chief Counsel

Jaime Gutierrez
Chief Deputy Director

Tara Armstrong
Deputy Director of Technical Branch

Laura Campbell
Chief of Program Operations

**STATE OF CALIFORNIA
EMPLOYMENT TRAINING PANEL
California Environmental Protection Agency
1001 I Street, Coastal Room, Second Floor
Sacramento, California 95814
Friday, August 30, 2024**

I. PUBLIC PANEL MEETING CALL TO ORDER

Chair Bettencourt called the meeting to order at 9:31 a.m.

II. ROLL CALL

Present

Rebecca Bettencourt
Rick Smiles
Mike Hill
Gretchen Newsom
Chris Dombrowski
Doug Tracy
Jennifer Fothergill

Not in attendance

Madison Hull

Executive Staff

Jessica Grimes, Executive Director
Peter Cooper, Assistant Director
Kumani Armstrong, Assistant Director/Chief Counsel
Jaime Gutierrez, Chief Deputy Director
Tara Armstrong, Deputy Director of Technical Branch
Laura Campbell, Chief of Program Operations

III. AGENDA

The August Agenda was reviewed.

ACTION: Member Smiles moved, and Member Tracy seconded, approval of the August Agenda.
All Panel Members present voted in the affirmative for approval as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill – aye

IV. MINUTES

The July Meeting Minutes were reviewed.

ACTION: Member Newsom moved, and Member Tracy seconded, approval of the July Meeting Minutes with the following corrections: Tab 21, the second motion needs to be changed; Tab 13, final vote should be 6-0; and Tab 15, Chair Bettencourt did not recuse herself. Panel Members present voted in the affirmative for approval of the July Meeting Minutes as moved with corrections.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom– aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

V. REPORT FROM THE EXECUTIVE DIRECTOR

Today's agenda represents critical proposals from single employers, multiple employers and proposals from high unemployment areas. Since the start of the State Fiscal Year 24-25, the Panel has approved 360 trainees under HUA, and has approved 1626 trainees under the Agriculture Initiative. Today's panel is also the first for incoming Assistant Director/Chief Counsel, Kumani Armstrong.

If all proposals are funded, the Panel will be approving projects in support of 5,394 trainees.

VI. APPRENTICESHIP UPDATE FROM ASSISTANT DIRECTOR COOPER

ETP is proud to provide significant support for apprenticeships, which are considered the gold standard for workforce training. They offer a combination of classroom training and hands on experience and provide a proven way to develop a skilled workforce. There will be 80 proposals at the September Panel, as well as testimonials. Demand for funding is higher than we've ever seen with \$103 million in gross demand requested by 80 proposals. Proposals are capped at \$600,000. The demand comes down to \$36 million, which is still much more than ETP's allocation for apprenticeships of \$23.7 million.

Our methodology was as follows: cut all proposals down to the \$600,000 cap, and right-size all the proposals, so they are under the \$23.7 million apprenticeship allocation. Construction apprenticeship programs will be right-sized by imposing 35% across-the-board cuts to all of them. A handful of non-construction apprenticeships will be right sized on a case-by-case basis, with the rationale included in the Panel proposal recommendation.

VII. UPDATE OF CAL-E-FORCE

Under Cal-E-Force Program, ETP has implemented enrollment validations into job numbers for multiple employer contractors to reduce any potential errors for small business and priority industry sectors. This is to assist participating employer's trainees to put them in the correct job number, so we are doing the right reimbursement rates and getting the right data. Second, we are now collecting county training subcontractors, which will be reflected on panel proposals.

VIII. LEGISLATIVE AND LEGAL UPDATE

The Legal Unit tracks pertinent legislation. In the panel packet is the legislative memorandum of those bills.

SB-1321, if enacted, would make significant changes to ETP's program, including modifications to project criteria and eligibility clarifications regarding the funding of apprenticeship programs and other pieces of our enabling legislation. SB-1321 passed the Senate and was heard in the Assembly's Committee on Appropriations where it was placed in its Suspense File. On August 15, 2024, SB-1321 was removed from the Suspense File "do pass as amended to strike reference to Division of apprenticeship standards requirements, revise public notification requirements and make other changes". The Senate concurred with those amendments coming out of the Assembly. So, at this time, SB-1321 is being enrolled, and it will likely be put on the governor's desk for review; to either sign, to veto, or to not sign at all, which means it effectively becomes law. We are continuing to review and analyze these amendments, these changes, and the implications operationally, as well as other costs associated with it. ETP remains officially agnostic in its position on SB-1321. The Legal Unit will continue to review and provide reports.

IX. REPORT OF THE CHIEF DEPUTY DIRECTOR

Cal EPA conference rooms will be undergoing renovations beginning mid October 2024 to February 2025. ETP has been able to secure a new location for the December 2024, January, February, and March 2025 Panel Meetings, which will now be held at the East End Complex Auditorium located at 1500 Capitol Avenue. The October 25, 2024, Panel meeting locations have not been confirmed but will be updated on the ETP website when locations are confirmed.

Regarding Funding:

Today's Panel meeting is for approximately \$7.1 million. It includes one Delegation Order for a total of \$19,712. Delegation Orders are proposals capped at \$75K and approved under the delegated authority of the Executive Director on a continuous flow basis. ETP has approved a total of three delegation orders for this State Fiscal Year. If all proposals scheduled for this Panel Meeting are funded today, the Panel will be approving 16 projects.

Regarding Demand and Allocations:

There are 282 applications currently in demand, and 171 applications are with the Regional Offices in development. 80 are Apprenticeship. 25 applications are under review with the Applications and Assessment Unit, and 86 submitted applications are pending review. The estimated value of the 282 applications is \$221.2 million: \$45.1 million in demand for single employer contracts, \$3.7 million in demand for small business, \$69.3 million in demand for

multiple employer contracts, and \$103 million for apprenticeships. We are currently within our total allocation for this fiscal year 2024-25.

X. POLICY COMMITTEE REPORT

There were four discussion topics as follows: First, a discussion on affiliates, including researching different contractor types in EDD's Unity of Enterprise program to assist ETP on this issue. Second, a discussion on the RESPOND programs, also known as the Rapid Employment Strategies Pilot on Natural disasters, which assist businesses affected by natural disasters. The topic will return to Policy Committee in October as an action item to enhance the current definition of natural disaster. Third, we had a discussion on Certified Safety Training guidelines, which allowed for OSHA 10 and 30, HAZMAT and HAZWOPER training in ETP contracts. This topic will return to Policy Committee in October as an action item to remove an outdated reference. General Safety Training was also discussed as part of the topic and will come back to Policy Committee. Finally, there was a discussion on application and proposal quality with an analysis of the contents of the applications and proposals.

XI. ACTION ON PROPOSALS

SINGLE EMPLOYER CONTRACTS

Member Smiles recused himself.

Tab No. 1: Cell-Crete Corporation

Repeat contractor. Funding requested \$379,260 to train 315 workers. Training will take place at locations in Alameda, Los Angeles and San Diego counties.

Clarification was requested on the apprentices. Typically apprentices are trained in an apprenticeship contract. Similar contracts and employers generally do not include apprentices.

Per the Cell-Crete representative the concrete they manufacture and install is mixed and batched on site with specialized equipment. We train on the equipment which is something the apprenticeship program could not offer.

ACTION: Member Newsom moved, and Member Tracy seconded, motion to approval of the proposal submitted by Cell-Crete Corporation in the amount of \$379,260. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 6 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - recused
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 2: Global Trade Marketing, Inc. dba Ziglift Material Handling

Priority industry first time contractor. Funding requested \$113,400 to train 81 under job one small business retrainee. Training will take place at their Santa Fe Springs, Tracy and Rialto locations.

Question was asked about why 100% of employees or 81 of 81 employees are going to be trained? Are you using vendors to deliver the training, or is it internal teams?

Veronica Mohmert explained that they have a new ERP system they are implementing. They also have constant training in OSHA 10, OSHA 30 and certification for forklift driving and different safety aspects. Yes, the vendor will be coming in to train.

ACTION: Member Newsom moved and Member Smiles seconded motion to approve the proposal submitted by Global Trade Marketing, Inc. dba Ziglift Material Handling in the amount of \$113,400. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

- Rebecca Bettencourt – aye
- Gretchen Newsom – aye
- Rick Smiles - aye
- Douglas Tracy – aye
- Mike Hill – aye
- Chris Dombrowski – aye
- Jennifer Fothergill - aye

Tab No. 3: Golden Star Technology, Inc.

Repeat contractor. Funding requested \$233,520 to train 139 retrainees. Training will take place at their Los Angeles and San Diego locations.

Request to elaborate on what they are being retrained on and why this contract is so important versus the last one.

Allison Zoris explained that their employees are consistently training in the innovation of new products, services and software.

Comment was made that the curriculum lists are looking very similar from contract to contract. Recommendation to sharpen the curriculum to more of where the new one is going rather than just product knowledge.

ACTION: Member Smiles moved, and Member Hill seconded, motion to approve the proposal submitted by Golden Star Technology, Inc. in the amount of \$233,520. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom– aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 4: Lockheed Martin Corporation

Priority industry repeat contractor. Funding requested \$599,424 to train 446 under Job one priority rate retrainee training. Training will take place at their locations in Palmdale, Edwards Air Force Base, Sunnyvale, Pal Alto and Santa Cruz. There is a union involved, The International Association of Machinists and Aerospace Workers District Lodge 725. 10th ETP contract and 4th in last 5 years.

Question was asked as to what is different about this contract and this training as opposed to the previous nine contracts.

Sean Gustafsson explain that there are all kinds of emerging skills in 21st century security skill areas, critical skill areas that are driving additional training needs and AI machine learning.

Comment was made that further along in the agenda California Institute of Arts and Technology is claiming some of your employees, where you aware of this?

Sea Gustafsson replied that he was not aware of that.

Elaboration was requested regarding the retention of the Marquee group in Texas. Why are you using an out-of-state contractor? To be clear, they are the service provider.

Sean Gustafsson explained that there is a rigorous competitive bid and vetting process. They are a Lockheed Martin asset and have access to our networks and have been doing this since 2007.

ACTION: Member Smiles moved, and Member Fothergill seconded, motion to approve the proposal submitted by Lockheed Martin Corporation in the amount of \$599,240. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom– aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill – aye

Tab No. 5: Sun Hill Properties, Inc. dba Hilton Los Angeles/Universal City

First time contractor. Funding requested \$491,400 to train 351 under Job one priority rate retrainee training. Training will take place at their Universal City location. 2nd ETP contract 2nd in last 5 years.

ACTION: Member Smiles moved, and Member Hill seconded, motion to approve the proposal submitted by Sun Hill Properties, Inc. dba Hilton Los Angeles/Universal City in the amount of \$491,400. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom– aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 6: Terrakotta, Inc. dba Laguna Clay Co.

Withdrawn.

Tab No. 7: Milgard Manufacturing LLC

First time contractor. Funding requested \$411,600 to train 420 workers. Training will take place at their locations in Sacramento, Simi Valley, and Temecula.

Request for wage progression of the production staff. 153 are in this category and being compensated between \$20.01 (Please check the wage.) and \$25 and the next category up is \$75. How soon can those in the \$20-\$25 category anticipate seeing wage progression combined with this training?

Dennis McCoy explained that everyone starts as a level 1, and somewhere between 60 and 90 days, they have the opportunity to progress to level 2, which is an automatic \$1.00 increase. Then about 15 months after hire, they have the option of moving to level 3, which is an additional \$2.00 increase based on their performance. For the most part it is automatic. There are no caps on the levels.

ACTION: Member Smiles moved, and Member Newsom seconded, motion to approve the proposal submitted by Milgard Manufacturing LLC in the amount of \$394,240 with the amendment to remove Alchemy as a training program. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom– aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 8: Paul Baker Printing, Inc.

First time contractor. Funding requested \$283,080 to train 163 workers, including 12 new employees. Training will take place at their two locations in Sacramento.

ACTION: Member Newsom moved, and Member Smiles seconded, motion to approve the proposal submitted by Paul Baker Printing, Inc. in the amount of \$283,080. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom– aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

MULTIPLE EMPLOYER CONTRACTS (MEC)

Tab No. 9: JVS SoCal

Repeat contractor. Funding requested \$545,992 to train 139 new hires. Training will take place at their training center in Los Angeles.

Requested an explanation for wage progression for specifically the maintenance and repair workers. There are 16 in the range of \$17.44 an hour to \$20.00 an hours. How soon will they see an increase?

Julian Hampton stated that within a year the wage progression is \$1.43.

Question about job placement and what type of career opportunities are possible after training. How you are guiding this cohort of workers for all the programs?

Julian Hampton explained that the focus is to train them not only on the specifics of the jobs but also essential skills, so they have professionalism, the etiquette, the business understanding to be successful. JVS follow up with them consistently.

For the record, the organization is a nonprofit.

ACTION: Member Newsom moved, and Member Hill seconded, a motion to approve the proposal submitted by JVS SoCal funding amount of \$545,992. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 10: California Institute of Arts and Technology, Inc.

Repeat contractor. Funding requested \$838,600 to train 140 retrainees. Training will take place at their locations statewide.

Clarification on the name of the company was requested. The Panel packet shows California Institute of Arts and Technology, Inc. but was introduced as California Institute of Applied Technology.

Kara Sturdivant stated they are in the process of a name change.

Clarification regarding the fact that you train around the state but have a facility in National City. What do you do in National City versus the rest of the state?

Kara Sturdivant explained that the training is virtual live training. And they can also perform the training at their campus in National City.

Clarification on whether the institution is a for-profit college. The average cost per trainee of \$5,999, very much on the high end for what we usually pay per trainee. Can you elaborate on why it is so high? How many students do you have?

Kara Sturdivant replied the cost per trainee is based on 200 hours, which is the average of our trainees completing a four month comprehensive training program. Not including the trainees here there are slightly over 1700 students many are located in National City and about 30% are located throughout the state.

Comment was made on the amount of student debt incurred by students.

Elaboration was requested on the connection to the employers listed because Lockheed Martin was not aware of being listed. Regarding the other small and very, very large corporations, it is a little odd that each one of them has 5 trainees listed.

Kara Sturdivant explained that since this is their first contract, they have a network of employers that they work with in a variety of ways. Employers complete surveys to make sure the curriculum is up to date. In conversations with our employers, we listed the ones that were most excited

about this opportunity, and the number 5, we have employers that are interested in more than 5 trainees.

Reminder was made that the trainees listed here cannot be charged tuition or anything. We don't want to see these trainees funneled into high cost programs in order to complete a certificate.

Kara Sturdivant stated that these comprehensive programs are designed to be completed and not repeated.

Comment was made that this is a first time contract, and this is a lot of money. The fives do feel suspect, was a need analysis done, have you really had conversations with each of the employers? How are you setting yourself and your employers up for success? Looking at the list of employers are you saying that you have over 28? Did you back into that number by taking 140 divided by 5?

Kara Sturdivant explained they are meeting with the employers to understand their specific needs and recommending pathways. Yes, that is how they got that number.

Explain please when you did a demand analysis for these certifications and training programs what did you discover? If there is a high demand, what is it?

Kara Sturdivant stated they have a dedicated Career Services department that researches the demand of IT certifications. Based on their research and stats from the Bureau of Labor Statistics, there is growth from average 5-7%. The specific certifications they are offering is about 14%.

Concerns: Healthcare is being used to meet the post-retention wage. We see proposals that are paying more in wages and much less in the cost per trainee. There is no employer connection. They are for-profit, and the student debt is high.

ACTION: Member Newsom moved, and Member Smiles seconded, a motion to table the proposal submitted by California Institute of Arts and Technology, Inc. funding amount of \$545,992. All Panel Members present voted in the affirmative to table the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 11: Chaffey Community College District, Chaffey College

Repeat contractor. Funding requested \$569,880 to train 355 retrainees. Training will take place at their locations statewide. 6th ETP contract in past 5 years.

Questions regarding Job number 2, the average cost per trainees is \$7188 for 25 of the trainees. In the previous Job description under Job one it is only \$1198. Can you elaborate on this huge amount?

Carlos Lecarica explained that they created a training program for intermediate to advanced maintenance technicians. It was a 472 hour training program which was approved on previous contracts. The average cost on the previous contracts is actually lower because the number of trainees was higher.

Explain the wage progression. It shows here the same wages for Jobs number one and 3. Even though these subset of 25 individuals are receiving more training, there seems to be a disconnect.

Carlos Lecarica stated that the wage range is pretty high because the training programs are focused on the advanced manufacturing sector. More robotics and automation in them. So the top end of those positions are at a much higher salary than the low end.

For the record, they are a public community college.

ACTION: Member Newsom moved, and Member Smiles seconded, approval of the proposal submitted by Chaffey Community College District in the amount of \$569,880. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 12: Riverside Community College District

Repeat contractor. Funding requested \$472,468 to train 404 retrainees. Training will take place at their Riverside and San Bernardino county locations. 3rd ETP contract in last 5 years.

Request for an explanation; it's a bit unique to partner with another Community College. San Bernardino has another contract, so how will this amount influence and take from that amount by supplementing the amount already awarded?

Jason Kennedy explained that this is the first time RCCD has partnered with another CCD for an ETP contract because RCCD has had significant turnover from previous directors and deans. So they are looking at this as a mentorship. San Bernardino will be showing them the ropes (they will be handling the administration, the outreach to employers, even scheduling training, and delivering some), and they will then take on more and more responsibility especially during the second year of the contract.

San Bernardino is listed as a training vendor with potential costs of up to 40% of the reimbursement rate.

ACTION: Member Smiles moved, and Member Hill seconded, approval of the proposal submitted by Riverside Community College District in the amount of \$472,468. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 13: Murrieta Chamber of Commerce

Repeat contractor. Funding requested \$848,799 to train 567 trainees. Training will take place statewide.

The amount of funding being requested is almost double. How will you be successful? How are you building that relationship with the employers?

Patrick Ellis stated that they are currently at 80% of their contract. The demand on this contract is high, and they are brand new employers to us. They are meeting with the different companies and that what he does on a daily basis.

Request to downsize the amount to \$600,000.

Staff asked if they could have the ability to go up to \$600,000 so they can manipulate the numbers.

ACTION: Member Newsom moved, and Member Smiles seconded, approval of the proposal submitted by Murrieta Chamber of Commerce in the revised funding amount of up to \$640,000. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 14: California Plumbing & Mechanical Contractors Association

Repeat contractor. Funding requested \$625,356 to train 522 retrainees. Some of the trainees included in the proposal are represented by Southern California Pipe Trades District Council 16. This included both journey workers and foreman.

ACTION: Member Smiles moved, and Member Hill seconded, approval of the proposal submitted by California Plumbing & Mechanical Contractors Association in the amount of \$625,356. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

AGRICULTURE

Tab No. 15: Ag Force, LLC

Repeat contractor. Funding requested \$132,000 to train 110 workers. Training will take place at their Fresno location.

Request for wage progression connected to the training being received. The wage starts at \$16.91 an hour up to \$25. How do they progress? The majority of trainees are being compensated within the \$15-\$20 an hour range (really \$16.91-\$20). Of the 80, how many are at the higher end of that range?

Brad Zahl explained when they are trained, they can move into other roles, probably over 50-60% are on the higher end of the wage range.

ACTION: Member Smiles moved, and Member Hill seconded, approval of the proposal submitted by Ag Force, LLC in the amount of \$132,000. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye
Gretchen Newsom – aye
Rick Smiles - aye
Douglas Tracy – aye
Mike Hill – aye
Chris Dombrowski – aye
Jennifer Fothergill - aye

Tab No. 16: Blue Diamond Growers

Repeat contractor. Funding requested \$575,960 to train 1210 workers. Training will take place at their locations in Sacramento, Modesto, and Turlock.

Question there is no productive lab within the contract. You talk about the use of the industry for the standardization of training. That model historically are you utilizing job instruction, or are you utilizing it in the classroom lab like simulated labs?

Sarah Anderson stated that they are not conducting any TDWI training via productive lab.

ACTION: Member Newsom moved, and Member Hill seconded, approval of the proposal submitted by Blue Diamond Growers in the amount of \$575,960. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried by roll call vote, 7 to 0.

- Rebecca Bettencourt – aye
- Gretchen Newsom – aye
- Rick Smiles - aye
- Douglas Tracy – aye
- Mike Hill – aye
- Chris Dombrowski – aye
- Jennifer Fothergill - aye

XII. PRESENTATION WORKFORCE LITERACY PILOT PROGRAM

Provided an update into results that staff received in response to some stakeholder comments regarding the Workforce Literacy Pilot Program and its success. The goal of the survey was to gather data, including challenges and successes to figure out next steps. The plan is to bring findings to the October Policy Committee for a conversation and recommendations.

XIII. OPPORTUNITY FOR PANEL MEMBERS TO REQUEST AGENDA ITEMS FOR FUTURE PANEL MEETINGS

No comments.

XIV. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

No comments.

XV. MEETING ADJOURNMENT

Acting Chair Bettencourt asked for motion to adjourn the panel meeting.

ACTION: Member Smiles moved, and Member Newsom seconded, motion to adjourn the Panel meeting. All Panel Members present voted in the affirmative to adjourn the Panel meeting as moved.

Motion carried by roll call vote, 7 to 0.

Rebecca Bettencourt – aye

Gretchen Newsom – aye

Rick Smiles - aye

Douglas Tracy – aye

Mike Hill – aye

Chris Dombrowski – aye

Jennifer Fothergill – aye

Chair Bettencourt Adjourned the meeting at 11:50 p.m.