



# ETP Program Updates

## FY 2022-2023 Archive

### New Productive Lab Questions Added to Application

Posted: 5/26/2023

**Background:** A set of questions has been added to the online application regarding Productive Lab. These questions are designed to provide more information, details, and justifications for proposed Productive Lab courses in an application’s curriculum. A sample Productive Lab Competency Checklist has also been added to the application section of Cal-E-Force. To view the Productive Lab questions in Cal-E-Force, navigate to the templates area once logged. The questions are also listed below:

PL Questions	Proposed Changes
1. Explain the need for productive laboratory (PL) training.	No change
2. Describe the equipment/processes to be used in delivering PL training.	No change
3. Explain how PL training differs from actual work.	New
4. What is the PL trainer-to-trainee ratio?	Revised
5. How many trainees will receive PL?	New
6. What are the occupations of trainees who will receive PL?	New
7. What is the maximum number of PL training hours that a trainee may receive?	No change
8. Provide Justification for requesting PL.	Revised
9. Location of PL Training	No change
10. Explain how production will be affected during training.	No change
11. Who will provide the PL training?	New
12. Is a dedicated trainer or vendor hired to provide PL training? Yes/No	New
13. Describe Trainer Qualifications	No change
14. Describe the method you will use to determine if expected outcomes/goals are met	No change
15. Are the trainees earning any certificate(s) at the completion of PL training?	New
<b>If trainees are earning certificate(s) at the completion of PL training, answer the following question (a.) before moving on to next section.</b>	
a. What is the wage progression amount, and how long will it take to obtain it?	
16. Is there a wage progression for trainees receiving PL training? (Yes/No)	New
If there is a wage progression, answer the following question (a.) before moving on to next section.	
a. What is the wage progression amount, and how long will it take to obtain it?	
If yes, the following document will need to be submitted. Ensure that you have the following available for upload: Competency Checklist or matrix for each PL course topic which should include, but is not limited to, a list of tasks needed to complete and to attain competency, and the number of hours for each task.	New

## **Workforce Literacy Pilot Program**

Posted: 11/9/2022

**Background:** ETP received \$10 million in one-time General Fund dollars to expand workforce literacy training in California. These funds will enable eligible contractors to create or expand workforce literacy training in English, math, digital skills, workforce preparation activities, and technical skills for immigrants, refugees, and English Language Learners. The application window will open on February 27, 2023 at 8:00 a.m. and will close March 20, 2023 at 3:00 p.m.

[For details on the program, view the Workforce Literacy Pilot Program Page.](#)

For more information or questions, email us at [ETPWorkforceLiteracyPilotProgram@etp.ca.gov](mailto:ETPWorkforceLiteracyPilotProgram@etp.ca.gov)

## **Healthcare Workforce Advancement Fund Program**

Posted: 11/9/2022

**Background:** Governor Newsom's 22/23 budget approved in AB 178, \$25 million in General Fund for ETP to support job entry and career advancement for entry-level positions and other workers in the healthcare and human service settings. Funding for the HWAF is a onetime appropriation from the General Fund to ETP. The intent of the funding appropriation is an investment in expanding the healthcare economy workforce across the Labor and Workforce Development Agency (Labor Agency) and California Health and Human Services Agency (CalHHS), to create more innovative and accessible opportunities to recruit, train, hire, and advance an ethnically and culturally inclusive healthcare and human services workforce, with improved diversity, wages, and health equity outcomes. The guidelines for funding were approved at the October 28, 2022 ETP Panel meeting. The application window will open on February 27, 2023 at 8:00 a.m. and will close March 20, 2023 at 3:00 p.m.

[For more details on the program, view the Healthcare Workforce Advancement Fund Program Page.](#)

For more information or questions, email us at [ETPHealthcareWorkerAdvancementFund@etp.ca.gov](mailto:ETPHealthcareWorkerAdvancementFund@etp.ca.gov)

## **New 2022 NAICS Revisions**

Posted: 7/15/2022

**Background:** The North American Industry Classification System (NAICS) was developed by Federal statistical agencies in classifying business establishments for the collection, analysis, and publication of statistical data related to the business economy of the North American Countries (U.S. Canada, and Mexico). These codes are designated by economic sectors, industry groupings and national industry subsectors. The Office of Management and Budget reviews the NAICS codes every 5 years for potential revisions so that the classification system can keep pace with the changing economy. The last NAICS update was in 2017, and the current revision has just come out this year, in 2022.

The 2022 NAICS revisions result in 8 code changes within ETP Priority Industry (PI) designations. These PI designation only result in the Information Technology Industry, and have been reviewed and approved at the June 2022 Panel meeting.

**For more detail on the NAICS Priority Industries, view:**

- View comparison of changes from 2017 to 2022:

2017		2022	
Code	Title	Code	Title
511110	Newspaper Publishers	513110	Newspaper Publishers
519130	Internet Publishing and Broadcasting and Web Search Portals - <i>Internet periodical publishers</i>		
511120	Periodical Publishers	513120	Periodical Publishers
519130	Internet Publishing and Broadcasting and Web Search Portals - <i>Internet periodical publishers</i>		
511130	Book Publishers	513130	Book Publishers
519130	Internet Publishing and Broadcasting and Web Search Portals - <i>Internet book publishers</i>		
511140	Directory and Mailing List Publishers	513140	Directory and Mailing List Publishers
519130	Internet Publishing and Broadcasting and Web Search Portals - <i>Internet directory and mailing list publishers</i>		
511191	Greeting Card Publishers	513191	Greeting Card Publishers
519130	Internet Publishing and Broadcasting and Web Search Portals - <i>Internet greeting card publishers</i>		
511199	All Other Publishers	513199	All Other Publishers
519130	Internet Publishing and Broadcasting and Web Search Portals - <i>all other Internet publishers</i>		
511210	Software Publishers	513210	Software Publishers
515111	Radio Networks	516210	Media Streaming Distribution Services, Social Networks, and Other Media Networks and Content Providers
515120	Television Broadcasting - <i>television networks</i>		
515210	Cable and Other Subscription Programming		
519110	News Syndicates		
519130	Internet Publishing and Broadcasting and Web Search Portals - <i>Internet broadcasting</i>		

- [Priority Industry Sectors](#) located on the Funding Priorities & Limitations Page of the ETP website

Effective date: 07/15/2022

## Transfer of Funds Between Job Numbers

Posted: 7/13/2022

Effective immediately, any and all requests to transfer funds between job numbers must follow the formal revision request procedure.

Currently, contractors have been able to request fund transfers between job numbers in the last 3 months of their contract by emailing their request to ETP’s Fiscal unit, who would process those requests. This process has been stopped, effective immediately. Fiscal will no longer process any fund transfer requests that come directly to them and will only honor fund transfer requests that have been approved through the formal revision request process.

ETP is making this change after a review of our Legislation, Regulations, and state contracting requirements – revisions to contracts that occur outside of the formal revision process can drastically change the characteristics of projects as compared to what Panel approved originally. This type of ‘material change’ will be the topic of ongoing ETP review, as we look to find ways to streamline the revision request process while simultaneously maintaining contract integrity within that process.

A few points of further clarification: this requirement applies to all fund transfer requests between job numbers – regardless of the funding code for the job numbers involved. In other words, this applies both to moving funds from one funding code job number to a different funding code, and also to those fund transfer requests between job numbers with the same funding code. Also, contractors should be mindful of how this process may affect their final contract performance percentages.

As a further reminder, revision requests received outside the term of the contract (either pre- or post-contract term) will not be reviewed, processed, or approved. All revision requests must be received within the contract term dates in order to be considered.

**Effective date: 7/13/2022**