



Employment Training Panel

**STATE OF CALIFORNIA  
EMPLOYMENT TRAINING PANEL**

**Friday, March 24, 2023**

**Panel Members**

Rick Smiles  
Acting Chairperson

Dee Dee Myers  
*Ex-Officio* Member

Ernesto Morales  
Member

Gretchen Newsom  
Member

Douglas Tracy  
Member

Madison Hull  
Member

**Executive Staff**

Reg Javier  
Executive Director

Peter Cooper  
Assistant Director

Jaime Gutierrez  
Chief Deputy Director

Tara Armstrong  
Deputy Director of  
Technical Branch

Erich Shiners  
Assistant Director/Chief Counsel

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**EMPLOYMENT TRAINING PANEL**  
Teleconferenced Via Zoom Meeting  
**Friday, March 24, 2023**

**I. PUBLIC PANEL MEETING CALL TO ORDER**

Acting Chairperson Rick Smiles called the meeting to order at 9:31 a.m.

**II. ROLL CALL**

Present

Gretchen Newsom  
Rick Smiles  
Douglas Tracy  
Aracely Campa Ramirez  
Ernesto Morales

Not in attendance

Madison Hull

Executive Staff

Reg Javier, Executive Director  
Peter Cooper, Assistant Director  
Jaime Gutierrez, Chief Deputy Director  
Tara Armstrong, Deputy Director of Technical Branch  
Erich Shiners, Assistant Director/Chief Counsel

**III. AGENDA**

The March Agenda was reviewed.

ACTION: Ms. Newsom moved and Mr. Morales seconded approval of the March Agenda with no changes. All Panel Members present voted in the affirmative for approval of the March Agenda.

Motion carried, 5 to 0.

**IV. MINUTES**

The February Meeting Minutes were reviewed.

ACTION: Mr. Morales moved and Mr. Tracy seconded the approval of the February Meeting Minutes with no changes. All Panel Members present voted in the affirmative for approval of the February Meeting Minutes.

Motion carried, 5 to 0.

## **V. REPORT FROM DIRECTOR**

Today's panel meeting is for 22 proposals totaling \$6.5 million in funding requests. This includes five Delegation Orders and two action items. The governor's office has made some appointments: Erich Shiners our new Assistant Director and Chief Counsel, Rebecca Bettencourt our new ETP Panel chairperson, and lastly our new Panel member Mike Hill.

## **VI. REPORT FROM ASSISTANT DIRECTOR**

Applications for both the Health Care Workforce Advancement fund (\$25 million) and Workforce Literacy pilot program (\$10 million) opened Monday, February 27<sup>th</sup> and closed March 20<sup>th</sup>. The applications are in the review process. The Health Care Workforce Advancements fund received 40 or so applications for \$36 to \$40 million in demand. The Workforce Literacy Program received 42 applications with a requested \$12.3 million demand. Panel will see proposals at the June 9<sup>th</sup> and July 21<sup>st</sup> Panel meetings.

## **VII. UPDATE ON CAL-E-FORCE**

Adding ongoing enhancements to the Cal-E-Force programs to streamline the developments process inside ETP. ETP 130 documents, which is our panel proposal is looking to see how that can export from the system to have efficiencies within the development areas under the Regional Offices. Looking at applications efforts that will come out of Civic Makers. Under Cal-E-Grants we are continuing to work with the California Workforce Development Boards, so CWDB and the Division of Apprenticeships Standards working on the grants application and management processes. Lastly under enterprise support security measures are being increased, there will be an addition for a confidentiality statement going in the registration process.

## **VIII. LEGISLATIVE UPDATE AND ACTION TO APPOINT ACTING COMMITTEE MEMBER TO POLICY COMMITTEE**

Two topics. First you should have received an updated Legislation Memorandum of pertinent bills that have been identified as those we are currently tracking for this 2023-2024 legislative session (a copy will be posted on the website). The last day for bills to be introduced was February 17. Bills are moving through committees now. Calendar wise, the Legislature begins Spring Recess on March 30<sup>th</sup> and will reconvene on April 10<sup>th</sup>. One bill to bring to your attention, as Bagley-Keene and the ability to hold teleconferenced meetings has been a previous topic of interest to the Panel (continues until July 1, 2023), is SB 544, which would essentially provide a more permanent fix, amending the Bagley-Keene code sections so that teleconferenced meetings could continue indefinitely without having a deadline. We are going to continue to monitor and update the Panel as SB 544 progresses and moves through the legislative session.

Second is an action item for our Acting Chairperson to appoint an Acting Committee Member to our Policy Committee. According to ETP Bylaws, the Chairperson is the person designated for establishing committees and appointing committee members with the consultation of the Panel. Knowing we need a third Policy Committee Member given Jan's departure, staff requests that our Acting Chairperson appoint an Acting Policy Committee Member to our Policy Committee.

It was suggested that incoming Chairperson Rebecca Bettencourt be appointed to the position.

Acting Chairperson Smiles agreed and appointed incoming Chairperson Rebecca Bettencourt as the third Policy Committee Member.

## **IX. REPORT OF THE CHIEF DEPUTY DIRECTOR**

### **Regarding Funding**

Today's Panel Meeting is for approximately \$6.4 million, which does include five Delegation Orders with a total of \$229,540. Delegation Orders are Proposals capped at \$75K and approved under delegated authority by the Director on a continuous flow basis. For this state fiscal year ETP has approved a total of 58 Delegation Orders. If all proposals scheduled for this Panel Meeting are funded today, the Panel will be approving 17 projects. After today's panel meeting the Employment Training Panel will have approximately \$27.2 million left in contracting capacity for the fiscal year.

### **Regarding Demand and Allocations:**

There are 160 applications currently in demand and 80 applications are with the Regional Offices in development. With 64 applications under review with the applications and assessment unit and 16 submitted applications pending review. The estimated value of the 160 applications is \$30.1 million (\$23.7 million for single employers, \$2.0 million for multiple employer contracts, \$3.8 million for small business and \$454,776 for Apprenticeship Proposals and zero demand for Critical Proposals). We are currently within our allocations for this fiscal year 2022-2023.

## **X. CONSENT CALENDAR**

Tab 4 (Doty Bros. Equipment Co.) was pulled from the consent calendar.

ACTION: Mr. Tracy moved and Ms. Newsom seconded the approval of the Consent Calendar with the exception of Tab 4 (Doty Bros. Equipment Co). All Panel Members present voted in the affirmative for approval of the Consent Calendar as moved.

Motion carried, 5 to 0.

## **XI. ACTION ITEM REALLOCATING FUNDS**

We were prioritizing our core funding, we want to get all of those funds out by the end of this fiscal year. Briefly on the expansion recapture and amending up funds, an amendment to the guidelines to allow us to amend up above the cap for those projects. We're currently in a process of recapturing the funds. No amendment requests for those funds are being made until we know how much money we have to reinvest into the currently active contract, we will eventually open a window and have performance criteria. We will essentially go based on the locations from which these are recovered. (MECs, single employers, Apprenticeships) Whatever's recovered will be reinvested into those individual locations. Revisions to the term of the agreements were also approved by Panel all the way to 3/31/24 on any contract, which are being processed now. The only caveat to that is that if you are planning on amending up your contracts. SET funding, statutory limit is 15% of ETP available training funds, currently with 4.5 million dollars left in allocation. RGOs have between \$8 and \$9 million in demand. We are planning on funding what we have available, with the remainder being funded in the next fiscal year. Further, we have

\$12.5 million in additional SET demand in our applications and assessment unit. And that is likely going to be deactivated as we move into the next fiscal year because that would essentially wipe out the demand for SET funding for next year. We would like to reset and start a new clock on that. We're trying to meet the current demand at ETP by closing the application intake at 5pm on March 30<sup>th</sup>. Set funding is already maxed out with over 12.5 million that will likely be deactivated. Applications will be reopen May 1<sup>st</sup> for the next fiscal year. We'll consider all applications and everything from that point on OSC and SET for next year.

Regarding our action item, we are seeking to maximize the use of ETP funds for the rest of this year by moving funds around to meet the demand, we have over \$30 million in demand, we have 27.2 million available, the demand is just not in the right places. We're almost maxed out on the allocation for small businesses. But we are short on allocations and under demand for locations for MEC and Critical Proposals for the remaining fiscal year. We are seeking approval from the Panel to move the funding around in order to meet all of the demand that we have in the pipeline right now. Staff is requesting the Panel approve the reallocation of funds between the contract categories that have demand to help maximize the utilization of the remaining fiscal year 2022-2023 funds.

ACTION: Mr. Tracy moved and Ms. Newsom seconded adoption and approval reallocation of funds between the contract categories that have demand to help maximize the utilization of the remaining funds. All Panel Members present voted in the affirmative to adopt and approve the funding reallocation request.

Motion carried, 5 to 0.

## **XII. 2023 ANNUAL REPORT**

Nancy Tran conducted a presentation of the 2023 Annual Report.

ACTION: Mr. Morales moved and Ms. Newsom seconded approval of the 2023 Annual Report. All Panel Members present voted in the affirmative to approve the 2023 Annual Report.

Motion carried, 5 to 0.

## **XIII. REVIEW AND ACTION ON PROPOSALS**

### **SINGLE EMPLOYER CONTRACTS**

#### **Tab No. 4: Doty Bros. Equipment Co.**

Acting Chairperson Smiles recused himself.

Repeat contractor. Funding requested \$496,800 to train 285 retrainees and 50 job trainees. Training will take place in LA and Kern counties and union support letters for these proposed occupations have been received.

ACTION: Ms. Newsom moved and Ms. Campos-Ramirez seconded approval of the proposal submitted by Doty Bros. Equipment Co. in the amount of \$495,800. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 4 to 0.

**Tab No. 11: Simpson Strong-Tie Company, Inc.**

Priority industry and a repeat contractor. There is a union involved it's sheet metal Air Rail transportation, local 170 Communication Workers of America, AFL CIO local 9415. Funding requested \$499,560 to train 443 retrainees over two job numbers. Headquarters in Van Nuys, additional facilities in Canoga Park and Chatsworth. Project emphasis is on cross functional training to provide ability to perform tasks across multiple disciplines. Investment in manufacturing equipment necessitating training on assembly procedures, manufacturing procedures and soldering techniques. Prior project earned \$109,440 which was 100% of their awarded funding amount.

ACTION: Ms. Newsom moved and Ms. Campa-Ramirez seconded approval of the proposal submitted by Simpson Strong-Tie Company, Inc. in the amount of \$499,560. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 5 to 0.

**Tab No. 12: Mariani Nut Company**

First time contractor. Funding requested \$463,680 to train 252 workers, including 36 new workers. Training will take place at their company location in Winters.

ACTION: Mr. Morales moved and Ms. Newsom seconded approval of the proposal submitted by Mariani Nut Company in the amount of \$463,680. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 5 to 0.

**MULTIPLE EMPLOYER CONTRACTS (MEC)**

**Tab No. 13: Chaffey Community College District, Chaffey College**

Repeat contractor. Tenth ETP contract sixth in the last five years. Funding requested \$599,752 to train 468 retrainees over three job numbers. Recruiting participating employers statewide with a focus on Riverside, San Bernardino, San Diego, Los Angeles and Orange counties. Core group of employers include two small businesses and eight single employers. Training will allow employers to provide the technical skills training to create high performance workforce that will stimulate and support growth. Job Number two, to increase transparency, the maintenance staff slash technicians, industrial electrical technicians, equipment operators, production and manufacturing staff retrainees have been separated from job number one retrainees. Chaffey College is requesting to increase the maximum training hours for job number two from 200 to 300 hours. The complete training course requires 472 hours of instruction, it is delivered at an intermediate to advanced level and covers numerous topics. This specialized training program

focuses specifically on electrical and industrial mechanical training. Chaffey colleges for most recent prior projects have earned 58% 100% 96% and 97% of their awarded funding amount. And their active project has potential earnings of \$540,007 which is 61% of their awarded funding amount

ACTION: Ms. Newsom moved and Ms. Campa-Ramirez seconded approval of the proposal submitted by Chaffey Community College District, Chaffey College in the amount of \$599,752. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 5 to 0.

**Tab No. 14: South Orange County Community College District, Saddleback College**

Repeat contractor. Second ETP contract and second in the last five years. Funding requested \$264,696 to train 269 retrainees over two job numbers. Recruiting employers statewide with a focus on Orange, Riverside, San Diego and Los Angeles counties. Core group includes three small businesses and two single employees. Training will collaborate with employers from the manufacturing, transportation and logistics industries that are experiencing consistent year after year growth but facing a shrinking skilled workforce. Saddleback College's prior project earned \$133,036, 33% of awarded funding amount.

ACTION: Ms. Newsom moved and Ms. Campa-Ramirez seconded approval of the proposal submitted by South Orange County Community College District, Saddleback College in the amount of \$264,696. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 5 to 0.

**Tab No. 15: The Corporation for Manufacturing Excellence (Manex)**

Priority Industry and serve priority industries as a MEC. Repeat contractor. Funding requested \$599,256 to train 609 trainees under job one retrainees. Eighth ETP contract and fifth in last five years. Training will take place at participating employer's facilities.

Request was made to elaborate on the engineers wage range from \$27 up to \$65. What kind of engineer is coming in at \$27 and what is the process for them to achieve the higher wage.

Walt Tarpley responded that some of the positions that are titled as engineering positions don't necessarily have degrees, so the wage ranges may be lower, some are engineering interns so again the wages may be lower.

ACTION: Ms. Newsom moved and Ms. Campa-Ramirez seconded approval of the proposal submitted by The Corporation for Manufacturing Excellence (Manex) in the amount of \$599,256. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 5 to 0.

**Tab No. 16: California Manufacturers and Technology Association**

Repeat contractor. Funding requested \$599,570 to train 1114 trainees. Training will take place at participating employer's worksites throughout California.

ACTION: Ms. Campa-Ramirez moved and Mr. Tracy seconded approval of the proposal submitted by California Manufacturers and Technology Association in the amount of \$599,570. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 5 to 0.

**Tab No. 17: California Workforce Association**

Repeat contractor. Funding requested \$577,980 to train 590 trainees. Training will take place at participating employer's worksites throughout California.

ACTION: Ms. Campa-Ramirez moved and Mr. Morales seconded approval of the proposal submitted by California Workforce Association in the amount of \$577,980. All Panel Members present voted in the affirmative to approve the proposal as moved.

Motion carried, 5 to 0.

**XIV. OPPORTUNITY FOR PANEL MEMBERS TO REQUEST AGENDA ITEMS FOR FUTURE PANEL MEETINGS**

Acting Chairperson Smiles provided an opportunity for Panel Members to request agenda items for future panel meetings.

No comments were made.

**XV. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Public comment by Phillip Herrera was made welcoming the two new Panel members.

**XVI. MEETING ADJOURNMENT**

Acting Chairperson Smiles adjourned the meeting at 10:51 a.m.