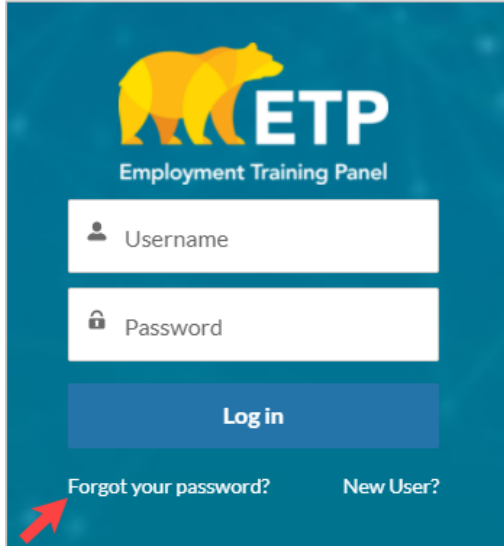
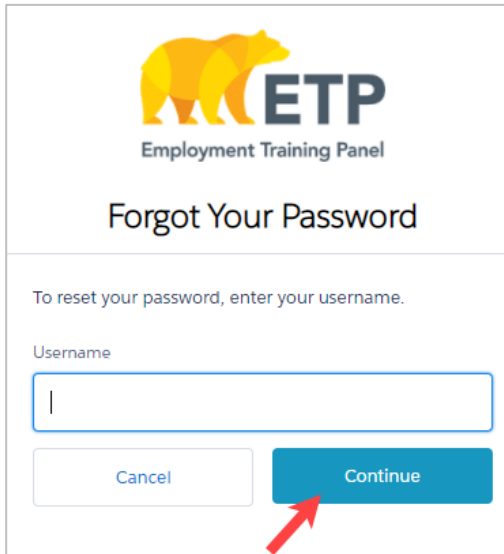


CAL-E-FORCE REFERENCE GUIDE: RESETTING YOUR PASSWORD

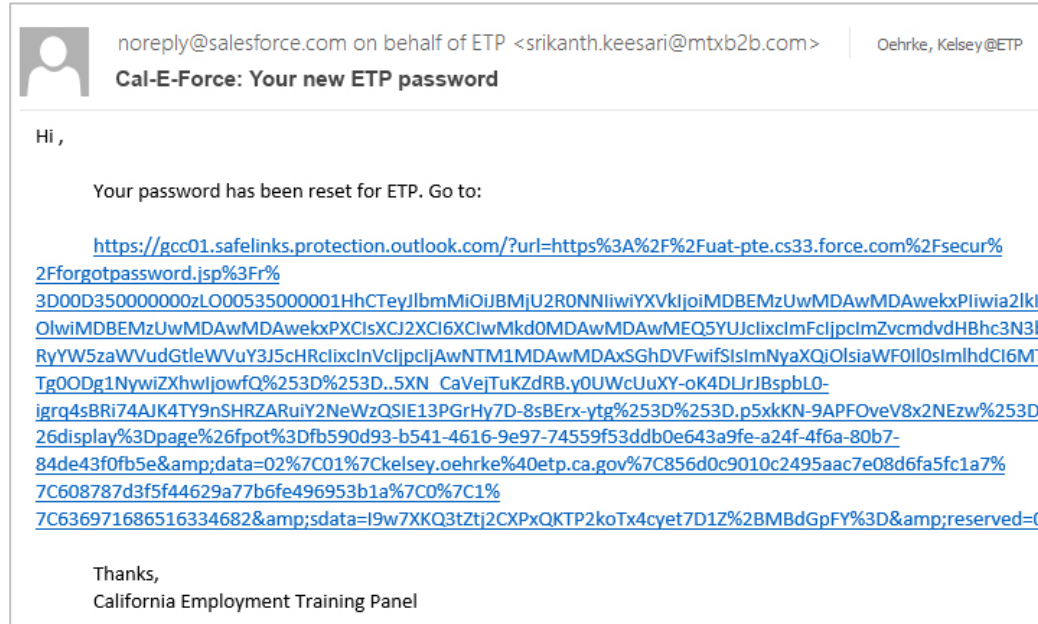
1. Enter the following hyperlink in your browser:	https://caetp.force.com
2. Click the Forgot Your Password? link at the bottom of the Log In screen	
3. Enter your Username and click Continue <i>*Your username should be your email address with ".etp" at the end (i.e. contact@google.com.etp)</i>	

CAL-E-FORCE REFERENCE GUIDE: RESETTING YOUR PASSWORD

4. Check your email. The system will send you an email with a link to finish resetting your password

**If you select the link and are taken to an "expired link" page. Please try to copy/paste the link directly into the browser*

If that does not work, please email the command center to reset password at ETPCaleForce@etp.ca.gov as your email security settings are invalidating the link sent by Salesforce



5. Follow the instructions to create a new password. Click the **Change Password** button when finished

A screenshot of a web form titled 'Change Your Password'. It prompts the user to 'Enter a new password for contact8+@etp.ca.gov.uat.' and lists requirements: 'Make sure to include at least: 10 characters, 1 letter, 1 number'. There are two input fields: 'New Password' and 'Confirm New Password'. The 'New Password' field has a 'Good' status indicator, and the 'Confirm New Password' field has a 'Match' status indicator. A red arrow points to the 'Change Password' button at the bottom.

CAL-E-FORCE REFERENCE GUIDE: RESETTING YOUR PASSWORD

6. If you still cannot log in, you may click the **Resend the Email** link or contact the Cal-E-Force team at etpcalforce@etp.ca.gov



Check Your Email

We've sent you an email with a link to finish resetting your password.

Can't find the email? Try checking your spam folder.

If you still can't log in, have us [resend the email](#) or contact your administrator.

[Return to Login](#)