PRODUCTIVE LABORATORY (PL) TRAINING

Employment Training Panel

- Productive lab training is allowable per CCR 4400. "Laboratory Training" is defined as hands-on instruction or skill acquisition under the constant and direct guidance of a qualified trainer. Laboratory training may require the use of specialized equipment or facilities. Laboratory training may be conducted in a simulated work setting, or in a productive work setting.

  a) "Simulated Laboratory training" is reimbursable at the class/lab rate.

  b) "Productive Laboratory training" is also reimbursable at the class/lab rate but only as approved by the Panel on a case-by-case basis, for good cause shown.

- Justifications are required for all Productive Laboratory (PL) requests during project development or the revision process. Justifications are to include why class/simulated lab is not an adequate means of training delivery. Detailed and descriptive information must be provided to substantiate why the Panel should fund PL for each course.

- Examples of industries to which PL is well suited include: healthcare, biotechnology, manufacturing, construction, multi-media/entertainment, etc.

Training Delivery Requirements:

- Training must be delivered at the worksite during company time.
- Training must be provided under direct supervision of a qualified instructor, using actual tools, equipment, documents or materials that will be used once training is completed.
- Training must be directly related to a trainee's job requirements.
- The trainer must be present and participating during the entire time training is delivered.
- The trainer's time must be dedicated exclusively to instruction during all hours of training.
- Trainers must be relieved of any other duties/obligations, including supervisorial, while providing instruction.
- The training sessions must be conducted at a site that is open and accessible to ETP monitors consistent with Section 4443.
- The trainer to trainee ratio for PL should not exceed 1:1. (A request for up to 1:3 may be presented to the Panel only with detailed justification).
- The standard minimum and maximum training hours of 8-200 apply.
- List of Tasks & Competencies required (MEC only).

For further information regarding this Pilot program, please contact connect@etp.ca.gov or call (916) 737-4181.