

**STATE OF CALIFORNIA**  
**EMPLOYMENT TRAINING PANEL MEETING**  
California State Association of Counties Conference Center  
1020 11<sup>th</sup> Street, 2<sup>nd</sup> Floor  
Sacramento, CA 95814  
April 25, 2008

**PANEL MEMBERS**

Barry Broad  
Acting Chair

Greg Campbell  
Member

Barton Florence  
Member

Scott Gordon  
Member

Brian McGowan  
Member

Edward Rendon  
Member

Janice Roberts  
Acting Vice-Chair

**Executive Staff**

Brian McMahon  
Executive Director

Maureen Reilly  
General Counsel

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**I. PUBLIC PANEL MEETING CALL TO ORDER**

Barry Broad, Acting Chairperson, called the public Panel meeting to order at 9:30 a.m.

**II. ROLL CALL**

Members Present

Barry Broad  
Bart Florence  
Scott Gordon  
Jennifer Grutzius (for Brian McGowan)  
Edward Rendon (arrived at 9:36 a.m., not present at initial roll call)  
Janice Roberts

Members Absent

Greg Campbell

Executive Staff Present

Brian McMahon, Executive Director  
Maureen Reilly, General Counsel

**III. APPROVAL OF AGENDA**

ACTION: Ms. Roberts moved and Mr. Rendon seconded the Panel approve the Agenda.

Motion carried, 6 – 0.

**IV. APPROVAL OF MINUTES**

ACTION: Ms. Roberts moved and Mr. Florence seconded approval of the Panel Minutes of March 28, 2008.

Motion carried, 6 – 0.

**V. REPORT OF THE EXECUTIVE DIRECTOR**

Brian McMahon, Executive Director, said the Legislature is currently reviewing ETP's budget. He said the Assembly Subcommittee asked ETP to work with the state and workforce

investment boards, to integrate efforts to make workforce resources available. He said it is expected ETP's budget will be in the Assembly Subcommittee in the next few weeks. Mr. McMahan thanked stakeholders for supporting ETP's budget by communication with committee staff.

Mr. McMahan said if all the projects before the Panel are approved today, we will encumber the \$39.6 million available Fiscal Year 2007/08, based on our incremental funding approach. He said 391 training projects and 21 amendments were approved, totaling \$102 million, resulting in training of 82,000 workers. He said it has been a successful year and thanked ETP staff for a great job in bringing projects successfully through to the Panel. He said 391 projects is the highest figure the Panel has approved in its history, up from 318 last year and 224 in the previous fiscal year. He said 150 companies with 100 or fewer employees, and 34 green technology companies were approved during the year.

Mr. McMahan said there will not be a Panel meeting in May 2008, as all funds have been exhausted. The Panel will resume meeting in June 2008, encumbering dollars forward into Fiscal Year 2008-09. However, training under these contracts can not be reimbursed until the state budget is in place.

Mr. McMahan said AB 2570 (Silva) passed out of the Assembly Labor and Employment Committee on April 17 with no opposition. As amended in committee, AB 2570 would waive the 90-day employment requirement for retraining funded in connection with a state or local economic development initiative. He said with other trainees that would receive the waiver, it is a situation where we are following under 10 percent with projects approved during the course of the year. He said it is anticipated that the amendment will not significantly impact ETP.

Mr. McMahan said staff has worked with the California Workforce Investment Board, California Workforce Association, and local workforce investment boards to prepare additional amendment language that will likely be included in AB 2570. The amendments would clarify that integration between ETP and the workforce system is a policy issue for the Panel, and is an aspect of the strategic planning process.

Mr. McMahan said the AB 2622 (Hayashi) bill has moved out of the Assembly and Labor and Employment Committee. It was amended in committee, and clarifies that funding in the clean technology sector is an aspect of the strategic planning process.

Mr. McMahan said AB 3066 has moved out of the Veterans Affairs Committee. As amended in committee, it would also identify funding of projects to train Veterans as an aspect of the strategic planning process. However, he said, it is believed the Author is considering further amendments.

Mr. McMahan said AB 3018 (Nunez), the California Green Collar Jobs Act, has the potential to significantly impact ETP.

Mr. McMahon said staff is in the process of developing a draft 2008-09 Strategic Plan. He said Panel members will be provided with an electronic copy of the draft for review. He said the draft Strategic Plan will include a review of state and economic workforce issues and trends, ETP's anticipated 2008-09 budget, and a recommendation for engagement with key state level initiatives. He said the initiatives would include career technical education, green clean technology, the talent transfer program, and focusing on Veteran related issues. He said an assessment of ETP's success in meeting goals in the current 2007-08 Strategic Plan is also included.

Mr. McMahon said the draft Strategic Plan will have input from a Multiple Employer Contractor forum conducted by ETP in mid-April. He said there were 20 representative contractors in attendance at the forum held in Los Angeles. He said the goal of the forum was to identify ways ETP can continue to work effectively within the MEC structure.

Request Motion to Delegate in Event of Loss of Quorum

Mr. McMahon asked for a motion to delegate to the Executive Director the authority to approve items noticed for action at this meeting, in consultation with the Panel Chair or Vice Chair, if a quorum does not exist.

ACTION: Mr. Florence moved and Mr. Rendon seconded the Panel delegate to the Executive Director the authority to approve items for which a quorum does not exist in consultation with the Panel Chair or Vice Chair.

Motion carried, 6 – 0.

Request Motion to Adopt Consent Calendar Projects/Action

Mr. McMahon asked for a motion to adopt Consent Calendar Items #1 through #37.

American Towing Alliance, Inc. ....	\$39,600
American Web Services, Inc. ....	\$14,300
Armenian American Chamber of Commerce .....	\$28,200
Automotive Technician Associates, Inc. ....	\$24,840
Bayless Engineering & Manufacturing .....	\$74,250
Belleci Designs .....	\$4,160
CADFORCE, Inc. ....	\$28,080
CalGren Renewable Fuels, L.L.C. ....	\$74,100
Cine-Look .....	\$37,440
Dabico, Inc. ....	\$49,140
DBHB L.L.C. dba Direct Buy of Long Beach .....	\$74,800
Dorel Industries .....	\$63,360
G2 Holdings Corporation .....	\$19,800
Garaventa Enterprises dba SEG Trucking .....	\$11,520
International Training and Exchange, Inc. dba Intrax .....	\$70,875
Magnus Mobility Systems, Inc. ....	\$19,800
Marino Enterprises, Inc. dba Gear Tech .....	\$23,400

McMillan Systems, Inc. dba McMillan Consulting .....	\$12,320
Momentum Textiles, Inc. ....	\$40,260
NDS Surgical Imaging, L.L.C. ....	\$74,250
Nestle Purina PetCare Company.....	\$41,400
New Way Services Inc. ....	\$74,152
Noushig, Inc. dba Amoretti .....	\$74,880
OMB Electrical Engineers, Inc. ....	\$56,160
Patton Sales Corporation .....	\$49,610
Paul Evert's R.V. Country.....	\$55,200
Purple Lynx.....	\$6,072
RED Interactive Agency .....	\$74,880
Ricno Technologies Inc. ....	\$39,000
Safety Management Consultation Services.....	\$3,520
Smurfit-Stone Container Corporation .....	\$74,880
South Gate Engineering L.L.C. ....	\$49,686
Structural Integrity Associates, Inc. ....	\$74,520
T.S. Steel, Inc. ....	\$49,920
Tronex Technology, Inc. ....	\$4,212
Western Pacific Products, Inc. ....	\$10,560
Xicom Technology .....	\$90,720

ACTION: Ms. Roberts moved and Ms. Grutzius seconded approval of Consent Calendar Items #1 through #37.

Motion carried, 6 – 0.

**VI. REPORT OF THE GENERAL COUNSEL**

Maureen Reilly, General Counsel, said the Panel recently acted on an amendment to the Substantial Contribution regulation at Title 22, California Code of Regulation Section 4410. She said the amendment was submitted to the Office of Administrative Law (OAL) for review and was approved earlier in the week. She said OAL also approved the repeal of related Section 4410.5.

Ms. Reilly explained that new Section 4410 will be effective July 1, 2008, and will apply to all proposals the Panel approves in July going forward. She said it will not apply to amendments of existing contracts. There will be a link to the new regulation as amended under the ETP Rules tab on the ETP website.

Mr. Broad reiterated that a meeting would not be held in May because all funds have been exhausted. He said that, although the Panel will meet in June to consider proposals, its actions may have to be circumspect because it could be a long time before a budget resolution is in sight. He cautioned stakeholders against operating in anticipation of arriving revenues, under the circumstances.

Mr. Broad announced that Ada Carrillo, Deputy Director, is retiring in May 2008 and this is her last Panel meeting. He said it has been a great privilege working with Ms. Carrillo in her many capacities, including Acting Executive Director. He said he has worked with state government for a long time and Ms. Carrillo is one of the most dedicated people he has met.

Mr. Broad noted that Ms. Carrillo has been with ETP since its inception, and can be credited in large part with making the program work. He said he is personally sad to see Ms. Carrillo retire, and wishes her the best.

Ms. Carrillo thanked Mr. Broad for his kind words and said it has truly been a pleasure working for ETP. She said what she has loved about this Panel, is that it works hard and is “transparent” or responsible to the public. She thanked Mr. Broad for his support, especially when she was Acting Executive Director and they were struggling with funds to keep the program going. She thanked everyone for the great memories and said she will truly miss everyone.

## **VII. REVIEW AND ACTION ON AGREEMENTS AND AMENDMENTS**

### **Single Employer Contractors**

#### **AHMC San Gabriel Valley Medical Center LP**

Dolores Kendrick, Manager of the North Hollywood Field Office, presented a funding proposal for AHMC San Gabriel Valley Medical Center LP (SGVMC), in the amount of \$448,668. She said SGVMC is a full-service acute-care hospital that offers 24-hour emergency care and surgical services including obstetrics, gynecology, newborn intensive, radiology, nuclear medicine, cardio-pulmonary, chemotherapy, laboratory, and therapeutic (occupational speech and physical therapy).

Ms. Kendrick introduced Nemesio Delrosario, Manager of Education Services.

There were no questions from the Panel.

**ACTION:** Ms. Roberts moved and Mr. Rendon seconded approval of the funding proposal for SGVMC in the amount of \$448,668.

Motion carried, 6 – 0.

#### **Orange County Nursery, Inc.**

Ms. Kendrick presented a funding proposal for Orange County Nursery, Inc. (OCN), in the amount of \$151,632. She said OCN is a wholesale grower/distributor of bare root, boxed specimens, and containerized fruit and shade trees. OCN specializes in growing ornamental trees such as ficus, wisteria, and yucca. It also has a full product line of genetic and semi-dwarf fruit trees including almonds, apples, berries, pomegranates and quinces.

Ms. Kendrick introduced Rick Dominge, General Manager.

There were no questions from the Panel.

**ACTION:** Ms. Roberts moved and Mr. Rendon seconded approval of the funding proposal for OCN in the amount of \$151,632.

Motion carried, 6 – 0.

### **Dry Creek Corporation, dba E & J Gallo Winery**

Ruby Cohen, Manager of the Sacramento Field Office, presented a funding proposal for Dry Creek Corporation, dba E & J Gallo Winery (Gallo), in the amount of \$1,004,400. She said Gallo is the largest family-owned winery in the United States and distributes wine to 90 countries. Gallo is one of the world's foremost wineries in the art and science of wine making; and in the distribution of wines worldwide. Gallo produces its own bottles and designs all of its labels and promotional materials. Gallo has a state-of-the-art research center it uses to conduct intensive basic research to improve the quality of its grapes and wines.

Ms. Cohen pointed out two corrections on the memo: 1) page 2, the minimum wage for administrative, customer service and sales staff should be \$12.85; and, 2) on page 7, the cap on administrative fees payable to CMTA should be corrected from 13 percent to 10 percent.

Ms. Cohen introduced Shaun Stephenson, Supply Chain Logistics Training and Safety Manager and Robert Sanger, Manager of Training Services for California Manufacturers & Technology Association (CMTA).

Mr. Florence referred to page 6 of the memo, under Frontline Worker. Ms. Cohen explained, this was another error, and that Frontline Workers are eligible for overtime.

**ACTION:** Ms. Roberts moved and Mr. Florence seconded approval of the funding proposal for Gallo in the amount of \$1,004,400.

Motion carried, 6 – 0.

### **HomEq Servicing**

Ms. Cohen presented a funding proposal for HomEq Servicing (HomEq), in the amount of \$310,200. She said HomEq is strictly a loan servicing company, specializing in the subprime mortgage market. Its customers are third-party investors that have purchased mortgage loans from the originating lenders. HomEq owns only the servicing rights and charges its customers industry-standard monthly fees.

Ms. Cohen introduced Chad Arnold, Vice President of Human Resources.

Mr. Broad said he appreciated Mr. Arnold working with staff, given the issues raised by the Panel at the March meeting. He said that he attended a presentation given by the FBI in Sacramento on mortgage fraud, and as a result, had some additional questions. He asked if HomEq charged advance fees to borrowers.

Mr. Arnold said they do not collect fees from a borrower for counseling and they partner with Project Hope. He said they pay Project Hope, if they work with one of HomEq's borrowers. He said Project Hope does the same thing, at no charge to the customer.

Mr. Arnold said they have a process in place and believe in providing extensive training to loan counselors to identify mortgage fraud. He said they work with the FBI in issuing suspicious activity reports (SARS).

Mr. McMahon said HomEq created the new job title of "counselor staff", as opposed to "collection staff", and created a duty statement. He asked if the duty statement for the counseling staff is different than what it was for the collections staff. Mr. Arnold said yes, a new duty statement was created, and he offered copies of the duty statement to the Panel. He said there were no significant differences between the duty statement, mainly the title change. He said there may be differences in how the job is described, for example, "use influence and counseling skills to educate customers on alternatives to cure delinquency and prevent foreclosure". He said that was the biggest change, not a change in what loan counselors are doing, but a change in how they are doing it. He said there are many new tools available to loan counselors to help borrowers avoid foreclosure.

Mr. Broad asked about the status of the legislation to create an FHA, VA, or alternative conventional government-backed loan rescue. Mr. Arnold said he did not have any greater insight or information than anyone else.

Mr. Broad asked, if for the life on the proposal for those individuals contacted and counseled who did not enter foreclosure, that HomEq commit to contact those same borrowers if a federal program is enacted that would substantially change their loan terms. He said if a federal program becomes available that changes an adjustable rate loan into a 30-year conventional loan, at a very competitive rate of interest, that he believed HomEq would have an obligation to inform the borrowers. Mr. Broad asked if Mr. Arnold was agreeable to his proposal.

Mr. Arnold said he is not in a position to be able to make that commitment. He said he would have to discuss the terms with the President of HomEq. He said the problem is that the program has not been developed or created yet. Mr. Broad said he understands, and said that a federal program may not become available. Mr. Arnold said yes, it may not and once it is created, there may be governmental rules for administering the program.

Mr. Broad said if the proposal is approved today, HomEq must agree to the condition of working with staff on notifying borrowers that were contacted in the past, if a federal program becomes available. Mr. McMahon said there are 50 collections/counseling staff identified in this proposal. He asked if it was Mr. Broad's intention to limit the expanded loan counseling to those trainees only. Mr. Broad said yes. Mr. Arnold said if they have the ability to provide borrowers with information that would help them to remain in their homes, they would do so. Mr. Arnold said they are a loan servicer and not a lending originator. He said FHA programs will be for lending originators. Mr. Broad suggested sending borrowers a postcard informing them if a new government program is established with more favorable loan terms, to at least put them on notice that it is something they may want to pursue. He said many times, people do not know about government programs that are available. Mr. Arnold asked if they could have wording in the contract stating they would do this to the extent permitted by law. Mr. Broad agreed.

Ms. Roberts said she appreciated HomEq returning to the Panel and answering further questions. She noted that even though there is a change from the job title of "collectors" to "counselors," the job has not changed and she encouraged staff to monitor the collection staff job duties.

Mr. Gordon asked if HomEq is comfortable with the implementation and documentation of the training plan. Mr. Arnold said absolutely, and that they have worked with ETP in the past and have had no major issues. Mr. Gordon asked about the new-hire kit that addresses training and the requirements for training when new employees are hired. Mr. Arnold said new-hires are informed of training requirements.

Mr. McMahon said it should be noted that out of the total training population, 390 staff do not have involvement in what is believed to be collections activities, and would not be subject to the special notice conditions. Mr. Broad said that is correct, and that Mr. Arnold had been very forthright in his answers.

**ACTION:** Mr. Rendon moved and Ms. Roberts seconded approval of the funding proposal for HomEq in the amount of \$310,200, with the understanding that HomEq will work with staff in negotiating over the potential notification requirement of a future federal program.

Motion carried, 6 – 0.

### **Manco Abbott, Inc.**

Ms. Cohen presented a funding proposal for Manco Abbott, Inc. (Manco), in the amount of \$194,400. She said Manco provides property management services to owners and business interests of real estate throughout California, concentrating on the San Joaquin Valley and the Central Coast. Manco specializes in property management services to owners of real estate that include industrial, retail, office building, warehouse, commercial condominiums, and apartments. The services include marketing, operations, maintenance, reporting/analysis, and tenant/resident relations.

Ms. Cohen introduced Marcella Mackey, Human Resource Coordinator.

Mr. Broad asked questions about the curriculum. He was concerned about funding unlicensed individuals to train and do repairs for which they must be licensed and asked if staff considered funding unlicensed individuals. Ms. Cohen said they asked how much of the training was learning how to do electrical work and staff was told it is above-and-beyond. She said staff did not ask whether the trainees would be certified electricians. Mr. Broad said staff will have to review the proposed curriculum to remove training in apprenticeship skills such as plumbing, electrical or HVAC.

Ms. Mackey said maintenance technicians work for multi-family complexes, and the maintenance supervisor is HVAC certified. However, she said, the company makes sure they keep up with current training. She said they also have five commercial maintenance technicians assigned to work on specified buildings. She said they use vendors on a regular basis for jobs that require certified plumbers, electricians or HVAC repair. Mr. Broad said staff will need to monitor the training in this regard.

Mr. Broad asked about hazardous materials training, as shown in the Curriculum. Ms. Mackey said a safety maintenance supervisor handles training in hazardous materials. She said they use their Worker's Compensation agency to do some training. She said there are strict regulations on what they can train, and will be working to ensure they are within the guidelines. Mr. Broad said there were two issues: 1) ETP cannot train government mandated training and 2) ETP cannot train individuals to do work that requires a license. Mr. Broad suggested approving this project with the caveat that Manco resolve the issues and reduce the training cost if there are courses ETP cannot fund. He suggested giving Brian McMahon, Executive Director, the authority to reduce the proposal amount if needed.

Ms. Roberts asked about the company's relatively high recent turnover. She said Manco could put all of its efforts into the training and not get funded by ETP, if the workers leave before three months of employment. Ms. Mackey said yes, but the company is at a point where they need training, and they try and anticipate the turnover. Mr. Broad asked what the current turnover rate is. Ms. Mackey said current turnover is at about 6 percent for this year. Ms. Roberts asked why they cannot get the turnover down to 20 percent. Ms. Mackey said her goal is 25 percent, but she has to be realistic and that 20 percent is fairly drastic. Ms. Roberts said turnover is measured at the end of the contract in the last one year. Ms. Mackey said she believes they could get to a 20 percent turnover by then. Mr. Broad said, typically what would happen is if the company did not obtain a 20 percent turnover, they would lose the last 25 percent of funding by ETP. Ms. Mackey said they are aware of that and believes that putting the training programs into place will help.

Mr. Florence asked if the employees were leaving on a voluntary or involuntary basis. Ms. Mackey said about 30 percent were involuntary and the remainder were voluntary. She said many employees leave for new job opportunities, other property management companies, more pay, and better benefits. She said many employees also leave because they do not have the opportunity for advancement. Mr. Florence said he asked

the question because it goes back to Mr. Broad's question about training. He said, for instance, in computer-based training the company proposed an hour of basic electrical and an hour of basic HVAC; he was asking about voluntary or involuntary, because it seemed the company was hiring workers who lacked basic skills. Ms. Mackey said they verify and check resumes of potential employees on this point. She said they are the largest property management company in Fresno, and that it is unusual that people are moving around to other companies. She said they are seeing the same resumes circle between property management companies. She said it is their goal to bring in new people outside of the industry, and train them to work in the industry and stay.

**ACTION:** Ms. Grutzius moved and Mr. Rendon seconded approval of the funding proposal for Manco in the amount of \$194,400 approval is subject to staff review of the curriculum to ensure it is consistent with regulations and we are not funding adversarial part of it and the retention rate be the standard 20 percent.

Motion carried, 6 – 0.

Mr. Broad agreed to hearing the Farmworker Institute of Education and Leadership Development, Inc. proposal out-of-order, since representatives stated they needed to leave the meeting to attend to other business.

**Farmworker Institute of Education and Leadership Development, Inc. (presented out-of-order)**

Ms. Cohen presented a funding proposal for Farmworker Institute of Education and Leadership Development, Inc. (FIELD), in the amount of \$250,635. She said FIELD is a non-profit organization that serves both farmworkers and the rural agricultural industry. It provides training throughout the state and has delivered incumbent worker training in rural agricultural areas.

Ms. Cohen said some of the participants will not be covered by collective bargaining agreements and the minimum wage they must meet, which could include health benefits, is \$9.64 per hour.

Ms. Cohen introduced David Villarino, Chief Executive Officer; Joaquin Garza, Director of Industrial Services; and Jim Cochran, President of Swanton Berry Farms, Inc.

Mr. Broad said staff will modify the wage scale and retention level appropriately for the union portion and the non-union portion of the contract. Mr. Garza said there are only union companies currently contracted for training, but they wanted to have the opportunity to keep it open in the event there is a non-union company who may qualify. Mr. Broad said he understood.

Mr. Cochran thanked ETP for helping to professionalize farm work.

ACTION: Ms. Roberts moved and Mr. Florence seconded approval of the funding proposal for FIELD in the amount of \$250,635.

Motion carried. 6 – 0.

### **Northern California Rehabilitation Hospital**

Ms. Cohen presented a funding proposal for Northern California Rehabilitation Hospital (NCRH), in the amount of \$277,380. Recognizing the need for a long-term acute care hospital, NCRH became an access point for patient care that would bridge the gap between critical care units and medical/surgery units of general acute care hospitals.

Ms. Cohen introduced Sonja Kent, Director of Education and William Parker, President of National Training Systems Inc. (NTS).

There were no questions from Panel members.

ACTION: Ms. Roberts moved and Mr. Gordon seconded approval of the funding proposal for NCRH in the amount of \$277,380.

Motion carried, 6– 0.

### **Anritsu Company**

Creighton Chan, Manager of the Foster City Field Office, presented a funding proposal for Anritsu Company (Anritsu), in the amount of \$288,000. He said Anritsu develops, manufactures, and sells test and measurement systems, high-speed devices, and components used primarily by telecommunications, microwave, mobile satellite, wireless, and defense companies. Anritsu's products are used in the analysis of wired and wireless technologies including fiber, microwave, optical, and digital mobile radio equipment.

Mr. Chan introduced Deborah Morton, Director of Human Resources.

There were no questions from the Panel.

ACTION: Mr. Florence moved and Mr. Rendon seconded approval of the funding proposal for Anritsu in the amount of \$288,000.

Motion carried, 6 – 0.

### **Mass Precision Inc.**

Mr. Chan presented a funding proposal for Mass Precision Inc. (MPI), in the amount of \$351,900. He said MPI manufactures enclosures, racks, shelving, and hardware components from sheet metal. The components they produce are used across telecommunications, data storage, medical, networking, and electronic equipment industries.

Mr. Chan introduced Matt Stucky, Project Engineer and Alvin Helm, Human Resources Manager.

Ms. Roberts asked if any of the same employees were included in the prior contract, and if so, would they receive different training in the proposed contract. Mr. Stucky said yes, they would receive different training.

Mr. Florence asked about the "0" number retained, as stated under prior projects in the memo. He said the company apparently earned 95 percent of the contract funding but the retention number did not reflect that figure. Ms. Grutzius asked if the number retained is pending wage verification. Mr. Chan said the retention period had still not been completed, and while he did not yet have the updated numbers, it is projected at 95 percent. Mr. Stucky said the company expects retention will be even higher than 95 percent.

**ACTION:** Ms. Grutzius moved and Ms. Roberts seconded approval of the funding proposal for MPI in the amount of \$351,900.

Motion carried, 6 – 0.

### **Multiple Employer Contracts**

#### **Infotech Institute, Inc. dba Infotech Career College**

Ms. Kendrick presented a funding proposal for Infotech Institute, Inc. dba Infotech Career College (Infotech), in the amount of \$211,860. Ms. Kendrick said Infotech is a training agency that provides job training and placement assistance in health care and technical fields, including nursing, computers, and business administration.

Ms. Kendrick introduced Amita Garg, Director of Education.

Ms. Roberts asked if Infotech has tracked the number of CNAs that have received an LVN or RN license after completion of training. Ms. Garg said they track how many are placed, but not how many become licensed. She said a CNA is not a necessary stepping stone into LVN or RN. She said schools accept individuals with only a high school diploma, many CNAs begin working in a healthcare facility nursing home, and then eventually are able to move into an LVN.

**ACTION:** Ms. Roberts moved and Mr. Rendon seconded approval of the funding proposal for Infotech in the amount of \$211,860.

Motion carried, 6 – 0.

#### **Southern California Floor Covering Crafts Joint Apprenticeship and Training Committee**

Ms. Kendrick presented a funding proposal for Southern California Floor Covering Crafts Joint Apprenticeship and Training Committee (SCFC JATC), in the amount of \$123,200.

She said SCFC JATC is a non-profit training organization dedicated to providing up-to-date industry skills and secure high-quality job opportunities to its members.

Ms. Kendrick introduced David Romero, Coordinator and Derrick Okubo, ETP Project Manager from Strategy Workplace Communications.

Mr. Rendon asked about the lack of a union support letter included in the panel packet. Mr. Broad said that in joint training proposals, since they are created by the union itself, they do not require a letter because it is the union making the application.

**ACTION:** Mr. Gordon moved and Mr. Rendon seconded approval of the funding proposal for SCFC JATC in the amount of \$123,200.

Motion carried, 6 – 0.

### **Amendments**

Ms. Torres said the representatives for the Williams Furnace Company were unable to attend the meeting.

Mr. Broad suggested that the Panel consolidate the three remaining amendments into one action. Ms. Roberts asked if union letters were required for amendments. Ms. Torres asked if she was referring to the Williams Furnace Company. Ms. Roberts answered in the affirmative. Ms. Torres said as long as the training remains the same and includes the same workers, a union letter is not required. She said if training is for other workers or different training, then staff would request a union support letter.

### **Williams Furnace Company**

Diana Torres, Manager of the San Diego Field Office, presented an amendment proposal for Williams Furnace Company (WFC), in the amount of \$150,696. She said WFC manufactures gas-fired wall furnaces and custom fan coil systems that use hydronics.

### **California Manufacturers and Technology Association**

Ms. Cohen presented an amendment proposal for California Manufacturers and Technology Association (CMTA), in the amount of \$742,981. She said CMTA assists small and medium-sized manufacturers in California to improve their operational efficiencies and global competitiveness. CMTA provides consulting and training services in the following areas: information technology; lean enterprise; strategic business; quality management; and manufacturing and engineering.

### **Bay Area Video Coalition**

Mr. Chan presented an amendment proposal for Bay Area Video Coalition (BAVC), in the amount of \$395,008. He said BAVC is a unique program that focuses on workers with

backgrounds in such fields as broadcasting, newspaper media, and financial services whose skills need retooling in advanced technology.

**ACTION:** Ms. Roberts moved and Mr. Rendon seconded approval of the three amendment proposals. The WFC amendment was approved in the amount of \$150,696; the CMTA amendment was approved in the amount of \$742,981; and the BAVC amendment was approved in the amount of \$395,008.

Motion carried, 6 – 0.

### **VIII. PUBLIC COMMENT**

Dov Golodner, the Workforce Development Coordinator of Bay Area Video Coalition (BAVC), said it took the company a while to begin the at-risk program because they were looking for the right person to hire. He said they found someone who is able to motivate and guide young people – a social worker and an extraordinary teacher. He said they began training on April 1, 2008, and there are ten individuals already participating in the program. He said BAVC is very optimistic that the at-risk program will make a significant impact on the individuals. Mr. Broad said that was great news.

### **IX. ADJOURNMENT**

**ACTION:** Ms. Roberts moved and Mr. Florence seconded adjournment of the meeting at 11:50 a.m.

Motion carried, 6 – 0.