



# CAREER WORK EXPERIENCE FOR AT-RISK YOUTH PILOT SUMMARY (CWE)

At its December meeting, the Panel adopted the Career Work Experience for At-Risk Youth (CWE) pilot program to fund training for At-Risk Youth while they are still in school. **Unless modified by these guidelines, all other program criteria apply.**

## **Contract Structure:**

- CWE is authorized only for a Multiple Employer Contract (MEC). The contractor must be eligible as one of the following:
  - Training Agency
  - Public school
  - Private school
  - Trade or Professional Association
  - California Workforce Development Board
  - Workforce Innovation and Opportunity Act (WIOA) grant recipient or administrative entity
- The contractor must have prior experience in New Hire training and placement; and, must demonstrate employer commitments are sufficient to support at least 70% of funding.
- The contractor will be responsible for documenting trainee eligibility
- The contractor will be responsible for maintaining a copy of the work permit for each trainee under age 18
- Participating Employers must pay into the Employment Training Tax

## **Trainee Eligibility:**

- Trainees must be between the ages of 16-22
- Trainees under age 18 must possess a State of California work permit
- Trainees must be enrolled in high school during the delivery of ETP-funded training
- Trainees must also have one or more barriers to employment
- Trainees may be employed or unemployed at start-of-training
- Trainees will be considered New Hire throughout their participation in the CWE pilot program
- At least 50% of training must be in vocational skills (up to 50% may be Literacy Skills)

## **Reimbursement**

- The New Hire reimbursement rate applies throughout the time period of training

## **Retention Requirement**

- Retention must be completed by the end of training
- Retention may include part-time employment, with up to three employers. The time period may be any of the following:
  - 90 consecutive days with at least a 25-hour workweek
  - 90 days within 120 days, with at least a 25-hour workweek
  - 500 hours within 272 days

**Hours of Training:**

- CWE training hours are between 8-260

**Training Delivery**

- Class/Lab and Productive Lab (PL) are approved
- PL must have a 1:1 ratio, 40 hours per trainee is the maximum
- E-Learning and Classroom Based Training are not approved

**Recruitment:**

- The contractor must develop a plan for recruiting and screening trainees, which must be submitted with the funding proposal for review and approval by the Panel.

For further information regarding this Pilot program, please contact [ETP's Economic Development Unit](#), or call 916-327-5258.